


June 14, 2023

**To:** Mayor and Members of City Council  
**From:** Sheryl M. M. Long, City Manager  202301644  
**Subject:** **Emergency Ordinance – Buildings and Inspections: Moral Obligation to Building & Fire Code Academy**

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Attached is an Emergency Ordinance captioned:

**AUTHORIZING** a payment of \$12,000 to the Building & Fire Code Academy as a moral obligation for outstanding charges related to training provided to inspectors for the Department of Buildings and Inspections, to be paid from Department of Buildings and Inspections General Fund non-personnel operating budget account no. 050x211x9000x7215.

Approval of this Emergency Ordinance will authorize the payment of \$12,000 to the Building & Fire Code Academy as a moral obligation for outstanding charges related to training provided to inspectors for the Department of Buildings and Inspections, to be paid from Department of Buildings and Inspections General Fund non-personnel operating budget account no. 050x211x9000x7215.

The Building & Fire Code Academy provided training to inspectors of the Department of Buildings and Inspections prior to funds being encumbered. The Department of Buildings and Inspections has since implemented an improved communication method to ensure that all senior staff are aware of the financial implications associated with lack of encumbrances.

The reason for the emergency is the immediate need to make payment to the Building & Fire Code Academy in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director  
Karen Alder, Finance Director

Attachment