

Date: 6/26/2023

To: Mayor and Members of City Council 202301762
From: Sheryl M. M. Long, City Manager
Subject: **SPECIAL EVENT PERMIT APPLICATION: CinemaFest**

In accordance with Cincinnati Municipal Code, Chapter 765; Jayla Stallworth, Cinema OTR LLC has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): (Cincinnati Police Department, Fire Department, Health Department, Parks Department, Department of Building and Inspections, Department of Community and Economic Development, Department of Finance, Department of Public Services, and Department of Transportation and Engineering). There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: CinemaFest
EVENT SPONSOR/PRODUCER: Cinema OTR LLC
CONTACT PERSON: Jayla Stallworth
LOCATION: Vine St - Between 15th Street and Libert Street
DATE(S) AND TIME(S): 08/05/2023 12:00pm — 08/05/2023 9:00pm
EVENT DESCRIPTION: Celebrating the one year anniversary of Cinema OTR. A block party festival to celebrate with all of our customers throughout the year.
ANTICIPATED ATTENDANCE: 2,000
ALCOHOL SALES: YES. NO.
TEMPORARY LIQUOR PERMIT HOLDER IS: Cinema OTR LLC

cc: Colonel Teresa A. Theetge, Police Chief