

October 1, 2025

**To:** Members of the Budget and Finance Committee

202501604

**From:** Sheryl M. M. Long, City Manager

**Subject: Emergency Ordinance – CMO: In-Kind Office Space Donation**

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Attached is an Emergency Ordinance captioned:

**AUTHORIZING** the City Manager to accept an in-kind donation of the use of office space, valued at up to \$50,000 per year, located in the Central Business District and/or Over-the-Rhine neighborhoods, from the Cincinnati Center City Development Corporation and Urban Sites to provide resources to support connecting community members with City services and violence reduction efforts.

This Emergency Ordinance authorizes the City Manager to accept an in-kind donation of the use of office space, valued at up to \$50,000 per year, located in the Central Business District (CBD) and/or Over-the-Rhine (OTR) neighborhoods, from the Cincinnati Center City Development Corporation (3CDC) and Urban Sites to provide resources to support connecting community members with City services and violence reduction efforts.

The space will serve as a welcoming, accessible hub where community members can connect directly with the City violence reduction efforts, services, and programs. The space will function as both a community living room and an operational base for staff, partners, and outreach teams, providing consistent presence, relationship-building, and problem-solving in the Central Business District and/or Over-the-Rhine neighborhoods.

Accepting this in-kind donation does not require new FTEs/full time equivalents or matching resources.

Accepting the donation of office space to provide resources to support connecting community members with City services and violence reduction efforts is in accordance with the “Live” goal to “[c]reate a more livable community” and strategy to “[s]upport and stabilize our neighborhoods,” as described on pages 156-162 of Plan Cincinnati (2012).

The reason for the emergency is the immediate need to utilize the donated office space to support connecting community members with City services and violence reduction efforts as soon as possible.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew Dudas, Budget Director  
Steve Webb, Finance Director



Attachment