

Date: 04/27/22

202201019

To: Mayor and Members of City Council
From: John P. Curp, Interim City Manager
Subject: **SPECIAL EVENT PERMIT APPLICATION: Westwood Second Saturdays**

In accordance with Cincinnati Municipal Code, Chapter 765; Kevin Tolan has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): Cincinnati Fire Department, Metro, Cincinnati Police Special Events Unit, Traffic and Engineering Department, Traffic and Road Operations Department and The Health Department. There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: Westwood Second Saturdays
EVENT SPONSOR/PRODUCER: Westwood Works & Westwood Civic Assoc.
CONTACT PERSON: Kevin Tolan
LOCATION: 3017 Harrison Ave, Cincinnati, OH 45211
DATE(S) AND TIME(S): 06/11/22 1700-2200 Hours 07/09/22 1700-2200 Hours
EVENT DESCRIPTION: A celebration of community in Westwood as part of our long standing commitment to bring residents and visitors to a vibrant Town Hall District. Will support Westwood Works ongoing events throughout the community.
ANTICIPATED ATTENDANCE: 2500
ALCOHOL SALES: YES. NO.
TEMPORARY LIQUOR PERMIT HOLDER IS: To Be Determined



cc: Lieutenant Colonel Teresa A. Theetge, Interim Police Chief