



Interdepartmental Correspondence Sheet

Date: 1/7/2026

To: Mayor and Members of City Council 202600026
From: Sheryl M. M. Long, City Manager
Subject: **SPECIAL EVENT PERMIT APPLICATION: 3rd Annual Lytle Park Wine & Food Festival**

In accordance with Cincinnati Municipal Code, Chapter 765 Chris McCutcheon has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): Cincinnati Police Department, Fire Department, Health Department, Parks Department, Department of Building and Inspections, Department of Community and Economic Development, Department of Finance, Department of Public Services, and Department of Transportation and Engineering. There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: 3rd Annual Lytle Park Wine & Food Festival
EVENT SPONSOR/PRODUCER: WHI Lytle Park Management LLC
CONTACT PERSON: Chris McCutcheon
LOCATION: Lytle Park
DATE(S) AND TIME(S): 05/16/2026 4:00pm – 05/16/2026 9:00pm
EVENT DESCRIPTION: 3rd Annual Lytle Park Wine Festival. This is a ticketed event with participating wineries pouring sample tastings of wine, complimented with food prepared by the Lytle Park Hotel. This event is partnered with the Cincinnati Cancer Advisors non-profit organization
ANTICIPATED ATTENDANCE: 250
ALCOHOL SALES: YES. NO
TEMPORARY LIQUOR PERMIT HOLDER IS:

cc: Lieutenant Colonel Adam D. Hennie, Interim Police Chief