

April 1, 2026

To: Mayor and Members of City Council

From: Sheryl M. M. Long, City Manager

202601197

**Subject: Emergency Ordinance – Recording Funds from State of Ohio
Unclaimed Funds**

Attached is an Emergency Ordinance captioned:

AUTHORIZING the City Manager to accept up to \$11,056.91 from the Ohio Department of Commerce, Division of Unclaimed Funds to reimburse the City for unclaimed funds owed to the City; and **AUTHORIZING** the Director of Finance to deposit unclaimed funds as follows (i) up to \$81.92 in the unappropriated surplus of Parking System Facilities Fund 102, (ii) up to \$639.72 in the unappropriated surplus of Community Health Center Activities Fund 395, and (iii) up to \$10,335.27 in unappropriated surplus of General Fund 050.

This Emergency Ordinance authorizes the City Manager to accept up to \$11,056.91 from the Ohio Department of Commerce, Division of Unclaimed Funds to reimburse the City for unclaimed funds owed to the City. The Director of Finance is authorized to deposit unclaimed funds as follows (i) up to \$81.92 in the unappropriated surplus of Parking System Facilities Fund 102, (ii) up to \$639.72 in the unappropriated surplus of Community Health Center Activities Fund 395, and (iii) up to \$10,335.27 in unappropriated surplus of General Fund 050.

The Ohio Department of Commerce, Division of Unclaimed Funds holds and maintains unclaimed funds whose rightful owner cannot be located. The City discovered that ODC held unclaimed funds owed to the City totaling \$11,056.91. The City requested and was awarded the unclaimed funds; however, no funds will be accepted without approval by Council. The City is in receipt of a check for the awarded unclaimed funds which will expire on April 23, 2026.

The Treasury Department made reasonable efforts to identify the original sources of all unclaimed funds and has successfully identified the original sources of some funds but has not been able to identify the original source of the remaining funds. In accordance with guidance from the Auditor of the State of Ohio, funds not identified for a specific purpose or source despite the exercise of reasonable efforts may be deposited into the general fund.

The reason for the emergency is the immediate need to accept and deposit the unclaimed funds owed to the City before access to the funds expires.

The Administration recommends passage of this Emergency Ordinance.

cc: William “Billy” Weber, Assistant City Manager
Steve Webb, Director of Finance