


November 30, 2022

**To:** Mayor and Members of City Council  
**From:** Sheryl M. M. Long, City Manager  202202122  
**Subject:** **Emergency Ordinance – Office of Grant Administration: Champlin Architects, Inc. & Cincinnati Union Bethel, Inc. Moral Obligation**

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Attached is an Emergency Ordinance captioned:

**AUTHORIZING** the payments of \$427.76 from Emergency Shelter Fund 445 project account no. 445x162x4452029 and \$3,043.46 from Emergency Shelter Fund 445 project account no. 445x162x4452017, totaling \$3,471.22, as a moral obligation to Champlin Architects, Inc. for homeless shelter enhancement services provided to the City as part of the response to the COVID-19 pandemic; and **AUTHORIZING** the payment of \$5,089.77 from Emergency Shelter Fund 445 project account no. 445x162x4452017 as a moral obligation to Cincinnati Union Bethel, Inc. for homeless shelter enhancement services provided to the City as part of the response to the COVID-19 pandemic.

This Emergency Ordinance authorizes the payments of \$427.76 from Emergency Shelter Fund 445 project account no. 445x162x4452029 and \$3,043.46 for Emergency Shelter Fund 445 project account no. 445x162x4452017, totaling \$3,471.22, as a moral obligation to Champlin Architects, Inc. for homeless shelter enhancement services provided to the City as part of the response to the COVID-19 pandemic. This Emergency Ordinance also authorizes the payment of \$5,089.77 from Emergency Shelter Fund 445 project account no. 445x162x4452017 as a moral obligation to Cincinnati Union Bethel, Inc. for homeless shelter enhancement services provided to the City as part of the response to the COVID-19 pandemic.

Champlin Architects, Inc. and Cincinnati Union Bethel, Inc. provided homeless shelter enhancement services to the City in response to the COVID-19 pandemic. Cost overruns occurred before contract amendments covering those costs were executed and resources were encumbered.

The reason for the emergency is the immediate need to pay Champlin Architects, Inc. and Cincinnati Union Bethel, Inc. for homeless shelter enhancement services provided to the City as part of the response to the COVID-19 pandemic.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director  
Karen Alder, Finance Director

Attachment