

May 3, 2023

202301292

To: Mayor and Members of City Council

From: Sheryl M. M. Long, City Manager

Subject: **Emergency Ordinance – Police: Moral Obligation Payment to E-S Press, Inc.**

Attached is an Emergency Ordinance captioned:

AUTHORIZING the payment of \$5,200 from the Cincinnati Police Department Law Enforcement Grant Fund non-personnel operating budget account no. 368x227x4200x7289x22WELL as a moral obligation to E-S Press, Inc. for outstanding charges for a guest speaker at the Emotional Survival for Law Enforcement as a part of the Mental Health America training course in January 2023.

This Emergency Ordinance authorizes the payment of \$5,200 from the Cincinnati Police Department Law Enforcement Grant Fund non-personnel operating budget account no. 368x227x4200x7289x22WELL as a moral obligation to E-S Press, Inc. for outstanding charges in the form of services rendered for a guest speaker at the Emotional Survival for Law Enforcement as part of the Mental Health America training course in January 2023.

In January 2023, a guest speaker was invited to speak at a training session for the Cincinnati Police Department (CPD). The CPD Finance Management Section was not notified of the need to pay the vendor before the training took place and missed critical steps in certifying the funds for the service.

The Cincinnati Police Department is committed to training new staff to ensure the proper steps are followed in the future.

The reason for the emergency is the immediate need to pay E-S Press, Inc. for the outstanding charges for the guest speaker provided for Cincinnati Police Department training in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director
Karen Alder, Finance Director

Attachment