

April 5, 2023

To: Mayor and Members of City Council 202301061
From: Sheryl M. M. Long, City Manager
Subject: **Emergency Ordinance – Cincinnati Recreation Commission:
Moral Obligation Payment to MMP LLC (dba Creative Storm)**

Attached is an Emergency Ordinance captioned:

AUTHORIZING the payment of \$3,745.14 from Cincinnati Recreation Commission Recreation Federal Grant Projects Fund non-personnel operating budget account no. 324x192x2210x7473 as a moral obligation to MMP LLC (dba Creative Storm) for marketing materials purchased for upcoming spring and summer events.

Approval of this Emergency Ordinance will authorize the payment \$3,745.14 from Cincinnati Recreation Commission Recreation Federal Grant Projects Fund non-personnel operating budget account no. 324x192x2210x7473 as a moral obligation to MMP LLC (dba Creative Storm) for marketing materials purchased for upcoming spring and summer events.

The Cincinnati Recreation Commission purchased marketing materials from Creative Storm for upcoming spring and summer events. The invoice exceeds the State of Ohio's \$3,000 threshold for purchases requiring a certification, and was received prior to the proper certification of funds, necessitating a moral obligation.

To avoid moral obligations in the future, CRC staff have been notified of the state laws and finance policies that apply to the procurement of goods. CRC will continue to work with the Office of Procurement and the Finance Department to ensure proper certifications are in place prior to the purchase of goods and services.

The reason for the emergency is the immediate need to make payment to MMP LLC (dba Creative Storm) for outstanding charges for goods provided to the Cincinnati Recreation Commission.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director
Karen Alder, Finance Director

Attachment