

Date: 09/21/2022

To: Mayor and Members of City Council 202201787  
From: Sheryl M. M. Long, City Manager  
Subject: **SPECIAL EVENT PERMIT APPLICATION: (Jazz Fest)**

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In accordance with Cincinnati Municipal Code, Chapter 765; (Evanston Community Council and East Walnut Hills) has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): (Cincinnati Police Department, Fire Department, Health Department, Parks Department, Department of Building and Inspections, Department of Community and Economic Development, Department of Finance, Department of Public Services, and Department of Transportation and Engineering). There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: Jazz Fest  
EVENT SPONSOR/PRODUCER: East Walnut Hills Assembly  
CONTACT PERSON: Chrstine Johnson  
LOCATION: Owl's Nest Park - 1984 Madison Rd, Cincinnati, OH 45208  
DATE(S) AND TIME(S): 10/01/2022  
EVENT DESCRIPTION: JazzFest is a joint community event provided by the councils of East Walnut Hills and Evanston, with the sponsorship of Cincinnati Parks and the Cincinnati Symphony Orchestra.  
ANTICIPATED ATTENDANCE: 150  
ALCOHOL SALES:  YES.  NO.  
TEMPORARY LIQUOR PERMIT HOLDER IS: T.B.D.



cc: Lieutenant Colonel Teresa A. Theetge, Interim Police Chief