

Date: 8/5/2026

202602408

To: Mayor and Members of City Council  
From: Sheryl M. M. Long, City Manager  
Subject: **SPECIAL EVENT PERMIT APPLICATION: (Paddlefest)**

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In accordance with Cincinnati Municipal Code, Chapter 765; (Adventure Crew has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): (Cincinnati Police Department, Fire Department, Health Department, Parks Department, Department of Building and Inspections, Department of Community and Economic Development, Department of Finance, Department of Public Services, and Department of Transportation and Engineering). There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: Paddlefest  
EVENT SPONSOR/PRODUCER: Adventure Crew  
CONTACT PERSON: Shauna Steigerwald  
LOCATION: 2944 Humbert Av. / 435 E. Mehring Way / 3540 Southside Av.  
DATE(S) AND TIME(S): 7/31/2026 4:00pm to 09:30pm & 8/1/2026 6:30am to 2:00pm  
EVENT DESCRIPTION: Ohio River Paddlefest is the nation's largest paddling celebration, with 2,000 participants traveling up to 9 miles through downtown Cincinnati/Northern Kentucky in canoes, kayaks, and other human-powered craft. The event is a project and fundraiser of Adventure Crew, a 501-c(3) non-profit organization that provides outdoor recreation opportunities to city teens in 30 high schools in Cincinnati and Northern Kentucky.  
ANTICIPATED ATTENDANCE: 2,000  
ALCOHOL SALES: ☒ YES. ☐ NO.  
TEMPORARY LIQUOR PERMIT HOLDER IS: (Adventure Crew)

cc: Lieutenant Colonel Adam D. Hennie, Interim Police Chief