

October 2, 2024

**To:** Mayor and Members of City Council

202402111

**From:** Sheryl M. M. Long, City Manager

**Subject: Emergency Ordinance – Cincinnati Fire Department: Then and Now  
Payment to Howell Rescue Systems, Inc.**

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Attached is an Emergency Ordinance captioned:

**AUTHORIZING** the payment of \$10,072 to Howell Rescue Systems, Inc. from Cincinnati Fire Department General Fund non-personnel operating budget account no. 050x271x5000x7259 for charges related to preventative maintenance and repair services for hydraulic rescue tools used by the Cincinnati Fire Department from August 26, 2024 through August 28, 2024, pursuant to the attached then and now certificate from the Director of Finance.

Approval of this Emergency Ordinance would authorize the payment of \$10,072 to Howell Rescue Systems, Inc. from Cincinnati Fire Department General Fund non-personnel operating budget account no. 050x271x5000x7259 for charges related to preventative maintenance and repair services for hydraulic rescue tools used by the Fire Department from August 26, 2024 through August 28, 2024, pursuant to the attached then and now certificate from the Director of Finance.

The City entered into a sole service agreement with Howell Rescue Systems, Inc., effective November 1, 2022 through October 31, 2024, for hydraulic rescue tools and associated maintenance and repair services. On May 7, 2024, the Cincinnati Fire Department received a quote for preventative maintenance valued at \$8,385, and properly entered a delivery order (DO) for the quoted amount on June 12, 2024. A final invoice was received on August 29, 2024 in an amount greater than the delivery order due to cost increases, necessitating a then and now payment.

Pursuant to Ohio Revised Code (ORC) Section 5705.41(D)(1), the Director of Finance has issued a then and now certificate, verifying that a sufficient sum was appropriated and in the City Treasury for the purpose of paying such charges under the contract both at the time the contract began and at the time the attached certificate was issued.

The reason for the emergency is the immediate need to pay Howell Rescue Systems, Inc. for the outstanding charges in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director  
Karen Alder, Finance Director

Attachment