

January 27, 2021

**To:** Mayor and Members of City Council

**From:** Paula Boggs Muething, City Manager

*pbm by gmc*

202100274

**Subject: Emergency Ordinance – FY 2021 Mid-Year Budget Adjustments**

Attached is an Emergency Ordinance captioned:

**AUTHORIZING** the transfer of the sum of \$2,297,961 within the General Fund from and to various operating budget accounts for the purpose of providing funds to reconcile Early Retirement Incentive Program (ERIP) savings and to provide for the ongoing needs of City departments in accordance with the attached Schedule of Transfer.

This Emergency Ordinance would authorize the various transfers and appropriations within the General Fund as included on the attached Schedule of Transfer. The transfers are all within the current General Fund appropriation and no supplemental appropriations are included.

The Approved FY 2021 Operating Budget Update included estimated savings from an Early Retirement Incentive Program (ERIP) authorized by the City Council via Ordinance No. 0199-2020. Within the General Fund, this Ordinance reconciles the estimated savings with the actual savings based on the employees who elected ERIP as well as staffing changes within departments as part of their ERIP related re-organization plans. The primary source of funds to redistribute to departments is from the non-departmental lump sum account. Based on the number of employees who elected ERIP and their actual lump sum payouts, the full amount set aside for ERIP related lump sum payouts is not needed.

Additional transfers are included to better align appropriations necessary for certain activities such as funds for additional staff training needs in the Department of Buildings and Inspections, the transfer of leveraged support funds from the Department of Community and Economic Development to the Department of Economic Inclusion for a recipient that is now overseen by Economic Inclusion, funds for additional City Council member salaries, funds for City Council Offices for the non-represented 2.0% cost-of-living adjustment (COLA) provided in October 2020, the conversion of non-personnel funding to personnel funding for the Community Safety Response Program in the City Manager's Office, and the conversion of personnel funding to non-personnel funding for the Police Continuous Improvement Program in the Office of Performance and Data Analytics.

The reason for the emergency is the immediate need to accomplish the authorized transfers and appropriations so that funding is in place for the remainder of FY 2021.

The Administration recommends passage of this Emergency Ordinance.

cc: Christopher A. Bigham, Assistant City Manager  
Karen Alder, Finance Director

Attachments