

**April 5, 2023**

**To:** Mayor and Members of City Council

202301051

**From:** Sheryl M.M. Long, City Manager

**Subject: Emergency Ordinance: Establishing the Classification and Salary Range for the Employment Classification of Wastewater Crew Leader**

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Attached is an Emergency Ordinance captioned:

**ESTABLISHING** the classification and salary range schedule for the new employment classification of Wastewater Crew Leader, and **ORDAINING** Section 722 of Division 1, Chapter 307, of the Cincinnati Municipal Code to reflect this new employment classification.

The Human Resources Director has approved the request for this ordinance to establish the classification of Wastewater Crew Leader, and to establish the salary range. The Department of Human Resources has done its due diligence and conducted appropriate internal comparisons to ensure that the new classification and salary range is consistent with the scope of work and the level of responsibility of the position of Wastewater Crew Leader. This classification is necessary to ensure retention of staff in this specialized area of work and ensure promotional opportunities.

The Administration recommends passage of this Emergency Ordinance.

cc: Edward G. Ramsey, Human Resources Director

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