

March 10, 2021

**To:** Mayor and Members of City Council  
**From:** Paula Boggs Muething, City Manager

*SM  
PBM*

202100924

**Subject: Emergency Ordinance – NeoGov Moral Obligation**

---

Attached is an Emergency Ordinance captioned:

**AUTHORIZING** a payment of \$52,144.05 from the Human Resources Department's non-personnel operating budget account no. 050x121x1000x7289 to Governmentjobs.com, Inc. as a moral obligation of the City for payment of charges owed for the annual NeoGov subscription fee for the City's workforce management software.

Approval of this Emergency Ordinance authorizes a payment of \$52,144.05 from the Human Resources Department's non-personnel operating budget account no. 050x121x1000x7289 to Governmentjobs.com, Inc. as a moral obligation of the City for payment of charges owed for the annual NeoGov subscription fee for the City's workforce management software.

The previous agreement for NeoGov expired in FY 2020. Due to COVID-19 and associated Temporary Emergency Leave (TEL) policies and the Early Retirement Incentive Program (ERIP), the agreement expiration date was overlooked, and a new sole service provider agreement was not sought. However, NeoGov continued to provide necessary workforce management services to the City.

Sufficient funds are available from the Human Resources Department's non-personnel operating budget account no. 050x121x1000x7289 to pay for the services provided by NeoGov.

The reason for the emergency is the immediate need for the City to pay Governmentjobs.com, Inc. for the annual NeoGov subscription fee for the City's workforce management software in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Christopher A. Bigham, Assistant City Manager  
Karen Alder, Finance Director

Attachment