

Date: 8/02/2023

202301808

To: Mayor and Members of City Council  
From: Sheryl M. M. Long, City Manager  
Subject: **SPECIAL EVENT PERMIT APPLICATION: (Knox Rocks 2023)**

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In accordance with Cincinnati Municipal Code, Chapter 765; (Knox Presbyterian Church) has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): (Cincinnati Police Department, Fire Department, Health Department, Parks Department, Department of Building and Inspections, Department of Community and Economic Development, Department of Finance, Department of Public Services, and Department of Transportation and Engineering). There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: Knox Rocks 2023  
EVENT SPONSOR/PRODUCER: Knox Presbyterian Church  
CONTACT PERSON: Matthew McCoy  
LOCATION: 3400 Michigan Av.  
DATE(S) AND TIME(S): 9/10/2023 12pm to 2pm  
EVENT DESCRIPTION: Picnic  
ANTICIPATED ATTENDANCE: 250  
ALCOHOL SALES:  YES.  NO.  
TEMPORARY LIQUOR PERMIT HOLDER IS: (identify, if "YES" is checked above)

cc: Colonel Teresa A. Theetge, Police Chief