

**EMERGENCY**

CNS

- 2024

**AUTHORIZING** a payment of \$3,668.47 to PowerDMS from the Cincinnati Fire Department General Fund non-personnel operating budget account no. 050x272x2000x7452 as a moral obligation for outstanding charges related to a digital records management software subscription.

WHEREAS, the Cincinnati Fire Department (“CFD”) purchased PowerDMS software to create and update internal procedures to be routed and approved within the PowerDMS system; and

WHEREAS, the system did not function as intended within CFD’s internal workflow and CFD has since terminated the subscription service; and

WHEREAS, PowerDMS billed CFD for the annual subscription before the subscription was terminated; and

WHEREAS, although CFD did not anticipate needing to certify funds for this purchase, the invoice from PowerDMS exceeded the State of Ohio’s \$3,000 threshold for purchases requiring a certification, thus necessitating a moral obligation payment; and

WHEREAS, sufficient funds are available in Cincinnati Fire Department General Fund non-personnel operating budget account no. 050x272x2000x7452 for this outstanding payment to PowerDMS; and

WHEREAS, CFD has confirmed termination of the annual subscription with PowerDMS to prevent similar moral obligations in the future; and

WHEREAS, Council desires to pay \$3,668.47 to PowerDMS for CFD’s purchase of a digital records management software subscription; now, therefore,

BE IT ORDAINED by the Council of the City of Cincinnati, State of Ohio:

Section 1. That the Director of Finance is authorized to pay \$3,668.47 to PowerDMS from the Cincinnati Fire Department General Fund non-personnel operating budget account no. 050x272x2000x7452 as a moral obligation for outstanding charges related to a digital records management software subscription.

Section 2. That the proper City officials are authorized to do all things necessary and proper to carry out the provisions of Section 1.

Section 3. That this ordinance shall be an emergency measure necessary for the preservation of the public peace, health, safety, and general welfare and shall, subject to the terms of Article II, Section 6 of the Charter, be effective immediately. The reason for the emergency is the immediate need to pay the outstanding invoice to PowerDMS for a digital records management software subscription.

Passed: \_\_\_\_\_, 2024

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Aftab Pureval, Mayor

Attest: \_\_\_\_\_  
Clerk