

August 06, 2025

**To:** Mayor and Members of City Council

**From:** Sheryl M.M. Long, City Manager

202501565

**Subject: Emergency Ordinance: Establishing Classifications and Salary Ranges for Utilities Construction Inspector 1 & 2**

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Attached is an Emergency Ordinance captioned:

**MODIFYING** the provisions of Chapter 307, “Classified Compensation Schedules,” of the Cincinnati Municipal Code by **ORDAINING** new Sections 478 and 479 of Division 1 to establish the classification titles and salary range schedules for the new employment classifications of Utilities Construction Inspector 1 and Utilities Construction Inspector 2.

The Human Resources Director has approved the request for this ordinance to establish the classifications of Utilities Construction Inspector 1 & 2 and new salary ranges. The recommended salary ranges are based upon a market study to identify current scopes of work and future career paths for the classification’s structures. The Human Resources Department conducted a market analysis to evaluate the classifications and salary ranges for the Utilities Construction Inspector 1 & 2 positions. The classifications are necessary to ensure the retention of staff in this specialized area of work.

The Administration recommends passage of this Emergency Ordinance.

cc: Latisha Hazell, HR Director