

June 10, 2026

To: Mayor and Members of City Council 202601941

From: Sheryl M. M. Long, City Manager

Subject: **Emergency Ordinance – Emergency Communications Center (ECC):
Moral Obligation Payments to JLK Global Enterprises, Inc. &
Response Technologies, Ltd.**

Attached is an Emergency Ordinance captioned:

AUTHORIZING a payment of \$8,160 to JLK Global Enterprises, Inc. from General Fund Emergency Communications Center non-personnel operating budget account no. 050x103x1000x7297 as a moral obligation for temporary personnel services provided for the period of March 2, 2026 to March 27, 2026; and **AUTHORIZING** a payment of \$4,000 to Response Technologies, Ltd. from General Fund Emergency Communications Center non-personnel operating budget account no. 050x103x0000x7289 as a moral obligation for annual alarm monitoring services for the period of November 1, 2025 to November 1, 2026.

Approval of this Emergency Ordinance authorizes a payment of \$8,160 to JLK Global Enterprises, Inc. from General Fund Emergency Communications Center non-personnel operating budget account no. 050x103x1000x7297 as a moral obligation for temporary personnel services provided for the period of March 2, 2026 to March 27, 2026. This Emergency Ordinance further authorizes a payment of \$4,000 to Response Technologies, Ltd. from General Fund Emergency Communications Center non-personnel operating budget account no. 050x103x0000x7289 as a moral obligation for annual alarm monitoring services for the period of November 1, 2025 to November 1, 2026.

The Emergency Communications Center (“ECC”) utilized a City contract for temporary staffing services from JLK Global Enterprises, Inc. for the period of November 20, 2025 to January 3, 2026. Due to delays in onboarding new staff, ECC received temporary staffing services from JLK Global Enterprises, Inc. in March 2026 not realizing the delivery order (D.O.) was no longer active. Additionally, ECC was not aware of an annual support fee for alarm monitoring services until an invoice was received from Response Technologies, Ltd. in late January 2026 for services that were provided for the period of November 1, 2025 to November 1, 2026.

In order to prevent these situations in the future, ECC will review and strengthen its internal procurement processes to ensure purchase order requests are initiated and approved before services are renewed or rendered and further require written confirmation of any ongoing maintenance costs before proceeding with purchase order requests.

The reason for the emergency is the immediate need to pay vendors for outstanding charges for services provided to the Emergency Communications Center in FY 2026.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew Dudas, Budget Director
Steve Webb, Finance Director

Attachment