

Date: 5/21/2025

To: Mayor and Members of City Council
From: Sheryl M. M. Long, City Manager
Subject: **SPECIAL EVENT PERMIT APPLICATION: (Hamilton Cty. Employee Appreciation Lunch)**

202501022

In accordance with Cincinnati Municipal Code, Chapter 765; (Joshua Jones) has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): (Cincinnati Police Department, Fire Department, Health Department, Parks Department, Department of Building and Inspections, Department of Community and Economic Development, Department of Finance, Department of Public Services, and Department of Transportation and Engineering). There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: Hamilton County Employee Appreciation Lunch
EVENT SPONSOR/PRODUCER: Joshua Jones
CONTACT PERSON: Joshua Jones
LOCATION: Court Street Plaza
DATE(S) AND TIME(S): 9/17/2025 11:00AM to 1:30PM
EVENT DESCRIPTION: Hamilton County's annual employee appreciation lunch on Court St. Plaza, including Court St. closure between Vine and Walnut from 8 AM - 4 PM. Featuring food trucks, the 513Relief Bus, games, and more.
ANTICIPATED ATTENDANCE: 1,400
ALCOHOL SALES: ☐ YES. ☒ NO.
TEMPORARY LIQUOR PERMIT HOLDER IS: (N/A)

cc: Colonel Teresa A. Theetge, Police Chief