

December 3, 2025

To: Mayor and Members of City Council

From: Sheryl M. M. Long, City Manager

202502031

Subject: Emergency Ordinance – Cincinnati Recreation Commission (CRC): Moral Obligation Payment to Porta Kleen

Attached is an Emergency Ordinance captioned:

AUTHORIZING a payment of \$35,470.15 from Cincinnati Recreation Commission Recreation Special Activities Fund non-personnel operating budget account no. 323x197x1960x7419 to Pro Kleen Industrial Services, Inc. dba Porta Kleen as a moral obligation for portable restroom units and sanitation services provided to the City between June and September 2025.

Approval of this Emergency Ordinance would authorize the payment of \$35,470.15 as a moral obligation to Pro Kleen Industrial Services, Inc. dba Porta Kleen for portable restroom units and sanitation services provided to the City between June and September 2025, to be paid from Cincinnati Recreation Commission Recreation Special Activities Fund non-personnel operating budget account no. 323x197x1960x7419.

The Cincinnati Recreation Commission did not certify sufficient funds to the contract before Porta Kleen provided services between June and September 2025. Porta Kleen has invoiced the City \$35,470.15 for the services provided between June and September 2025. CRC has implemented a process to review all scheduled services and associated costs prior to engagement of contractors to ensure full certification of necessary funds before services are provided.

The reason for the emergency is the immediate need to make payment to Pro Kleen Industrial Services, Inc. dba Porta Kleen for outstanding charges in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew Dudas, Budget Director
Steve Webb, Finance Director

Attachment

