

January 21, 2021

To: Nicole Crawford, Office of the Clerk of Council

From: Katherine Keough-Jurs, AICP, Director, Department of City Planning

Copies to: Caroline Hardy Kellam, Senior City Planner, Department of City Planning

Subject: **Scheduling of an Emergency Ordinance designating The Mercantile Library building as a Local Historic Landmark in the Central Business District**

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The above referenced Emergency Ordinance is ready to be scheduled for Economic Growth and Zoning Committee. We are requesting this item be placed on the next Economic Growth and Zoning Committee meeting agenda. In accordance with CMC section 111-1, this item requires fourteen days notice for a public hearing.

Included in this submission are the following items:

- 1) The transmittal letter to the Mayor and City Council;
- 2) The City Planning Commission report;
- 3) The Emergency Ordinance designating The Mercantile Library building;
- 4) The mailing labels for notification; and
- 5) A copy of the mailing labels for your record.