

Date: 5/3/2023

To: Mayor and Members of City Council 202301303  
From: Sheryl M. M. Long, City Manager  
Subject: **SPECIAL EVENT PERMIT APPLICATION: (OTR Community Day)**

---

In accordance with Cincinnati Municipal Code, Chapter 765; (Alisa Berry, Cornerstone Renter Equity) has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): (Cincinnati Police Department, Fire Department, Health Department, Parks Department, Department of Building and Inspections, Department of Community and Economic Development, Department of Finance, Department of Public Services, and Department of Transportation and Engineering). There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: OTR Community Day  
EVENT SPONSOR/PRODUCER: Over-the-Rhine Community Council  
CONTACT PERSON: Alisa Berry  
LOCATION: Green St & Republic (Between Vine St and Race St)  
DATE(S) AND TIME(S): Street Closure - 05/20/2023 12:00am—05/21/2023 12:00am  
Event time - 12:00 PM to 4:00PM  
EVENT DESCRIPTION: CSRE will be hosting Community Day for OTR. The event will be held outside and bring together other community agency's, volunteers, and community members in a kick off to the season and a time to fellowship. We will have mural paintings, street painting, and STEAM demonstrations. We will also have a DJ, games, and food.  
ANTICIPATED ATTENDANCE: 250  
ALCOHOL SALES:  YES.  NO.  
TEMPORARY LIQUOR PERMIT HOLDER IS: N/A

cc: Colonel Teresa A. Theetge, Police Chief