

January 8, 2025

To: Mayor and Members of City Council

202500007

From: Sheryl M. M. Long, City Manager

Subject: Emergency Ordinance – DOTE: Then and Now Payment to Michael Baker International, Inc.

Attached is an Emergency Ordinance captioned:

AUTHORIZING the payment of \$42,918.38 from Department of Transportation and Engineering capital improvement program project account no. 980x233x5000x7666x192367, “Maintenance Fund for Bridges 2017-2021,” to Michael Baker International, Inc. for charges related to the inspection of the Western Hills Viaduct, pursuant to the attached then and now certificate from the Director of Finance.

This Emergency Ordinance authorizes the payment of \$42,918.38 from Department of Transportation and Engineering capital improvement program project account no. 980x233x5000x7666x192367, “Maintenance Fund for Bridges 2017-2021,” to Michael Baker International, Inc. for charges related to the inspection of the Western Hills Viaduct, pursuant to the attached then and now certificate from the Director of Finance.

The City entered into a Master Services Agreement (Contract #MA 107 45X0044) with Michael Baker International, Inc. (“Contractor”), effective December 12, 2023, to perform architectural and engineering services for the Department of Transportation and Engineering (“DOTE”). On April 22, 2024, DOTE requested work from the Contractor, via professional services work order MAC0001760, for inspection of the Western Hills Viaduct (WHV). The Contractor provided DOTE with all labor, materials and services contained in the work order. At the time of the request, the delivery order (DO) was not created in the Cincinnati Financial System (CFS). Before the creation of a DO and pursuant to the terms of the contract, the Contractor provided DOTE with services related to the inspection of the Western Hills Viaduct at a total cost of \$42,918.38.

Pursuant to Ohio Revised Code (ORC) Section 5705.41(D)(1), the Director of Finance issued a certificate, verifying that a sufficient sum was appropriated and in the City Treasury for the purpose of paying such charges under the contract both at the time the quote was issued and at the time the attached certificate was issued. City Council desires to provide payment to the Contractor for the City’s outstanding obligation of \$42,918.38 for charges related to the inspection of the Western Hills Viaduct.

The reason for the emergency is the immediate need to make payment in a timely manner to Michael Baker International, Inc. for outstanding charges.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director
Karen Alder, Finance Director

Attachments