

Date: 9/7/2023

To: Mayor and Members of City Council 202301897  
From: Sheryl M. M. Long, City Manager  
Subject: **SPECIAL EVENT PERMIT APPLICATION: KPM Employee Appreciation and Celebration**

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In accordance with Cincinnati Municipal Code, Chapter 765; Andre Stalling has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): (Cincinnati Police Department, Fire Department, Health Department, Parks Department, Department of Building and Inspections, Department of Community and Economic Development, Department of Finance, Department of Public Services, and Department of Transportation and Engineering). There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: KPM Employee Appreciation and Celebration  
EVENT SPONSOR/PRODUCER: 84.51  
CONTACT PERSON: Andre Stalling  
LOCATION: 100 W 5th Street Cincinnati, OH 45202  
DATE(S) AND TIME(S): 10/04/2023 3:00pm—10/04/2023 6:00pm  
EVENT DESCRIPTION: Private event for 84.51 employees only; requires company badge.  
ANTICIPATED ATTENDANCE: 350  
ALCOHOL SALES:  YES.  NO.  
TEMPORARY LIQUOR PERMIT HOLDER IS: 3CDC

cc: Colonel Teresa A. Theetge, Police Chief