

Date: 4/10/2024

202401035

To: Mayor and Members of City Council
From: Sheryl M. M. Long, City Manager
Subject: **SPECIAL EVENT PERMIT APPLICATION: Longest Table 2024**

In accordance with Cincinnati Municipal Code, Chapter 765; Jenna Hippensteel has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): Cincinnati Fire Department, Metro, Cincinnati Police Special Events Unit, Cincinnati Police District One, Traffic and Engineering Department, Traffic and Road Operations Department and The Health Department. There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: Longest Table 2024
EVENT SPONSOR/PRODUCER: Lower Price Hill Community Council
CONTACT PERSON: Jenna Hippensteel
LOCATION: 655 Neave Street
DATE(S) AND TIME(S): 6/6/24 1700-1900
EVENT DESCRIPTION: Neighborhood potluck dinner
ANTICIPATED ATTENDANCE: 150
ALCOHOL SALES: YES. NO.
TEMPORARY LIQUOR PERMIT HOLDER IS: (identify, if "YES" is checked above)

cc: Colonel Teresa A. Theetge, Police Chief