

Date: 05/15/2024

To: Mayor and Members of City Council
From: Sheryl M. M. Long, City Manager
Subject: **SPECIAL EVENT PERMIT APPLICATION: The West End MAZ-Low Food Fest 202401320**

In accordance with Cincinnati Municipal Code, Chapter 765; Deseree Byrd has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): Cincinnati Police Department, Fire Department, Health Department, Parks Department, Department of Building and Inspections, Department of Community and Economic Development, Department of Finance, Department of Public Services, and Department of Transportation and Engineering. There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: The West End MAZ-Low Food Fest
EVENT SPONSOR/PRODUCER: 7 Hills Neighborhood House
CONTACT PERSON: Deseree Byrd
LOCATION: 901 Findlay Street
DATE(S) AND TIME(S): 06/13/2024 6:00pm—06/13/2024 8:00pm
EVENT DESCRIPTION: Community Engagement Event connecting families with free giveaways, free food, and food knowledge.
ANTICIPATED ATTENDANCE: 700
ALCOHOL SALES: YES. NO.
TEMPORARY LIQUOR PERMIT HOLDER IS:

cc: Colonel Teresa A. Theetge, Police Chief