October 26, 2022

To: Mayor and Members of City Council   202201988

From: Sheryl M. M. Long, City Manager

Subject: **Emergency Ordinance – Police: Moral Obligation Payment to Security Fence Group, Inc.**

Attached is an Emergency Ordinance captioned:

> **AUTHORIZING** the payment of $10,485 from the Cincinnati Police Department General Fund non-personnel operating budget account no. 050x226x3480x7258 as a moral obligation to Security Fence Group, Inc. for outstanding charges in the form of services rendered for the Impound Lot gate and security fence repair in July 2022.

This Emergency Ordinance authorizes a payment of $10,485 from the Cincinnati Police Department (CPD) General Fund non-personnel operating budget account no. 050x226x3480x7258 as a moral obligation to Security Fence Group, Inc. for services rendered for the Impound Lot gate and security fence repair in July 2022.

In early July 2022, an individual drove through the gate at the CPD Impound Lot, damaging the gate. When a quote for the repair services was received, the Cincinnati Financial System (CFS) was closed for Fiscal Year 2022 year end processing, and when the system was available for Fiscal Year 2023, the funds were not timely encumbered due to staffing changes and shortages.

In a separate incident in July 2022, a windstorm damaged the security fence at the Impound Lot, creating an emergency need to repair the fence to keep it operational. Approval for this work was authorized outside of the normal Finance Management Section certification process, resulting in a moral obligation.

The Cincinnati Police Department is committed to training new staff to ensure the proper steps are followed in the future.

The reason for the emergency is the immediate need to pay Security Fence Group, Inc. for the outstanding charges for the Impound Lot gate and fence repair provided to the Cincinnati Police Department in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director
         Karen Alder, Finance Director

Attachment