

Date: 9/7/2023

To: Mayor and Members of City Council 202301890
From: Sheryl M. M. Long, City Manager
Subject: **SPECIAL EVENT PERMIT APPLICATION: Open West Vandalia**

In accordance with Cincinnati Municipal Code, Chapter 765; MEMI has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): (Cincinnati Police Department, Fire Department, Health Department, Parks Department, Department of Building and Inspections, Department of Community and Economic Development, Department of Finance, Department of Public Services, and Department of Transportation and Engineering). There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: Open West Vandalia
EVENT SPONSOR/PRODUCER: Northside Community Council
CONTACT PERSON: Briana Moss
LOCATION: PO Box 19398 Cincinnati OH 45219
DATE(S) AND TIME(S): 08/26/2023 12:00am—08/27/2023 11:30pm
09/02/2023 12:00am—09/03/2023 11:30pm 09/09/2023 12:00am—09/10/2023 11:30pm
09/16/2023 12:00am—09/17/2023 11:30pm 09/23/2023 12:00am—09/24/2023 11:30pm
09/30/2023 12:00am—10/01/2023 11:30pm

EVENT DESCRIPTION: Closing vehicular traffic to activate community use .
ANTICIPATED ATTENDANCE: 25
ALCOHOL SALES: YES. NO.
TEMPORARY LIQUOR PERMIT HOLDER IS:

cc: Colonel Teresa A. Theetge, Police Chief