city of CINCINNATI

Interdepartmental Correspondence Sheet

Date: 03/11/2026

To: Mayor and Members of City Council 202601037

From: Sheryl M. M. Long, City Manager

Subject: **SPECIAL EVENT PERMIT APPLICATION: South Records Showcase**

In accordance with Cincinnati Municipal Code, Chapter 765; Phil Sereda has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): Cincinnati Police Department, Fire Department, Health Department, Parks Department, Department of Building and Inspections, Department of Community and Economic Development, Department of Finanace, Department of Public Services, and Department of Transportation and Engineering. There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE:	South Records Showcase
EVENT SPONSOR/PRODUCER:	Culture House Records LLC | Dreaming of the Island LLC
CONTACT PERSON:	Phil Sereda
LOCATION:	Eden Park
DATE(S) AND TIME(S):	05/09/2026 1:00pm—05/09/2026 10:00pm
EVENT DESCRIPTION:	Record Label Showcase
ANTICIPATED ATTENDANCE:	750
ALCOHOL SALES:	☒ YES. ☐ NO.

TEMPORARY LIQUOR PERMIT HOLDER IS: Culture House Records LLC | Dreaming of the Island LLC

cc: Lieutenant Colonel Adam D. Hennie, Interim Police Chief