

Date: January 23, 2025

To: Mayor and Members of City Council 202500052  
From: Sheryl M. M. Long, City Manager  
Subject: EMERGENCY ORDINANCE – LUNKEN AIRPORT USE FEES

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Attached is an emergency ordinance captioned as follows:

**MODIFYING** Chapter 402, “Airport,” by AMENDING Section 402-24, “Lunken Airport Use Fees,” to authorize the City Manager to establish fees for the landing, parking, and mooring of aircraft, for special events, and other uses including the United States Customs and Border Protection facility at Lunken Airport.

Lunken Airport, as an enterprise agency, charges land use fees as a means to generate revenue to recover costs associated with operating and maintaining the airfield. These fees, which include landing, parking, and mooring of aircraft, were last revised in 1999 and need to be updated. This Ordinance authorizes the City Manager to increase these fees and establish a new United States Customs and Border Protection Inspection fee. It also provides flexibility to make adjustments to these fees as necessary.

Because Lunken Airport’s fee structure does not achieve the highest possible cost recovery, it is important to allow the City Manager to establish new fees and charges without delay.

The reason for the emergency ordinance is the immediate need to allow the City Manager to establish and promulgate fees and charges for Lunken Airport so that the City may begin to recover the full cost and expense of the use of Lunken Airport at the earliest possible date.

The Administration recommends passage of the attached ordinance.

cc: John S. Brazina, Director, Transportation and Engineering