

August 3, 2026

To: Members of the Budget, Finance & Governance Committee

From: Sheryl M. M. Long, City Manager

202602487

Subject: Emergency Ordinance – CMO: TaylorMade Catering & Event Planning, LLC Funding Agreement

Attached is an Emergency Ordinance captioned:

AUTHORIZING the City Manager to execute a funding agreement with TaylorMade Catering & Event Planning, LLC to facilitate the establishment and initial operation of food service within City Hall; **AUTHORIZING** the City Manager to expend up to \$50,000 from the City Manager's Office General Fund non-personnel operating budget account no. 050x101x7400 to facilitate the establishment and initial operation of food service within City Hall; and **DECLARING** such expenditure to serve a public purpose.

This Emergency Ordinance authorizes the City Manager to execute a funding agreement with TaylorMade Catering & Event Planning, LLC ("TaylorMade") to facilitate the establishment and initial operation of food service within City Hall. This Emergency Ordinance also authorizes the City Manager to expend up to \$50,000 from the City Manager's Office General Fund non-personnel operating budget account no. 050x101x7400 to facilitate the establishment and initial operation of food service within City Hall. This Emergency Ordinance declares this expenditure to serve a public purpose.

City Hall contains a first-floor café space to provide food and beverages to City employees, officials, visitors, and other members of the public conducting business at City Hall. The previous food service provider ceased operations in December 2024, after which the City renovated the café space to prepare it for occupancy and operation by a new food service provider. In January 2025, the City issued a Request for Proposals to solicit a new food service provider but received no responses. To restore convenient and reliable food service operations for City employees, officials, visitors, and other members of the public conducting business at City Hall, the City is taking the necessary steps to finalize an agreement with TaylorMade Catering & Event Planning, LLC. Providing one-time operational support to TaylorMade during its first year of operation at City Hall will reduce the financial risk associated with establishing a new food service operation, support the successful reopening of the new café, and assist the City in securing a sustainable, long-term food service provider for City Hall.

Facilitating the establishment and operation of food service within City Hall is in accordance with the "Live" goal to "[b]uild a robust public life" and strategy to "[d]evelop and maintain inviting and engaging public spaces to encourage social interaction between different types of people" as described on pages 149-152 of Plan Cincinnati (2012).

The reason for the emergency is the immediate need to restore food service to the facility and prevent the continued vacancy of the City Hall café space.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew Dudas, Budget Director
Steve Webb, Finance Director



Attachment