

April 5, 2023

To: Mayor and Members of City Council
From: Sheryl M. M. Long, City Manager
Subject: **SPECIAL EVENT PERMIT APPLICATION: UCHC23**

In accordance with Cincinnati Municipal Code, Chapter 765; Christopher Steward has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): (Cincinnati Fire Department, Metro, Cincinnati Police Special Events Unit, Cincinnati Police District One, Traffic and Engineering Department, Traffic and Road Operations Department and The Health Department. There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: UCHC23
EVENT SPONSOR/PRODUCER: Christopher Steward
CONTACT PERSON: Christopher Steward
LOCATION: 2600 Vine Street
DATE(S) AND TIME(S): 10/14/23 1200-2000 hrs
EVENT DESCRIPTION: Alumni organization gathering to support the local businesses in the area. Wide range of various DJs who curate the vibes of the annual event.
ANTICIPATED ATTENDANCE: 2500
ALCOHOL SALES: YES. NO.
TEMPORARY LIQUOR PERMIT HOLDER IS: To Be Determined

cc: Colonel Teresa A. Theetge, Police Chief