

**June 3, 2021**

**To:** Mayor and Members of City Council 202102069  
**From:** Paula Boggs Muething, City Manager  
**Subject:** **Emergency Ordinance – Seasongood Internship Program Grant**

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Attached is an Emergency Ordinance captioned:

**AUTHORIZING** the City Manager to apply for, accept, and appropriate a grant in an amount not to exceed \$34,560 from the Murray & Agnes Seasongood Good Government Foundation for the purpose of administering an Internship Program; and **AUTHORIZING** the Finance Director to deposit the grant funds into Citizens Summer Jobs Fund 308.

Approval of this Emergency Ordinance authorizes the City Manager to apply for, accept, and appropriate a grant in an amount not to exceed \$34,560 from the Murray & Agnes Seasongood Good Government Foundation for the purpose of administering an Internship Program. Approval of this Emergency Ordinance further authorizes the Finance Director to deposit the grant funds into Citizens Summer Jobs Fund 308.

There is a grant available from the Murray & Agnes Seasongood Good Government Foundation that will allow for the administration of an Internship Program, for temporary placement of up to six interns in various departments such as, Human Resources, City Planning, Greater Cincinnati Water Works, and Community and Economic Development.

This grant does not require matching funds. There are no new FTEs associated with this grant.

As the grant application deadline was April 15, 2021, the Department of Human Resources has applied for the grant prior to approval of this Ordinance, but no grant funds will be accepted without approval of this Emergency Ordinance by the City Council.

The reason for the emergency is the immediate need to accept grant funding prior to the end of the fiscal year, for timely hiring and payment of interns.

The Administration recommends passage of this Emergency Ordinance.

cc: Christopher A. Bigham, Assistant City Manager  
Karen Alder, Finance Director

Attachment