

May 4, 2022

**To:** Mayor and Members of City Council 202201125

**From:** John P. Curp, Interim City Manager

**Subject:** **Emergency Ordinance – FY 2022 Restricted Funds Operating Budget Final Adjustment Ordinance (FAO)**

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Attached is an Emergency Ordinance captioned:

**AUTHORIZING** the transfer of the sum of \$3,948,973 within the Restricted Funds from and to various operating accounts; and **AUTHORIZING** the transfer and appropriation of \$510,770 from the unappropriated surplus of the respective Restricted Funds to various operating accounts; **AUTHORIZING** the return to source the sum of \$54,558,365 to the unappropriated surplus of the respective Restricted Funds all for the purpose of realigning and providing funds for the ongoing needs of City departments in accordance with the attached Schedules of Transfer; and **AUTHORIZING** the transfer and return to source of the sum of \$468,625 from American Rescue Plan grant project account no. 469x101xARP052, “FY 2021 Restricted Funds Revenue Replacement,” to the unappropriated surplus of Local Fiscal Recovery Fund 469; **AUTHORIZING** the appropriation of the sum of \$468,625 from the unappropriated surplus of Local Fiscal Recovery Fund 469 to existing American Rescue Plan grant project account no. 469x101xARP053, “Hazard Pay,” for the purpose of providing additional compensation to eligible City employees during the COVID-19 pandemic.

The attached Emergency Ordinance balances the City’s Restricted Fund accounts as required by state law and authorizes transfers for 18 appropriated restricted funds. These include transfers within appropriations, as well as increases to appropriations for 10 funds and the return of funds to the unappropriated surplus of 5 funds.

### **AMERICAN RESCUE PLAN ACT PROJECT ACCOUNT TRANSFER**

Approval of this Emergency Ordinance also authorizes the transfer in the amount of \$468,625 from American Rescue Plan (ARP) grant project account no. 469x101xARP052, "FY 2021 Restricted Funds Revenue Replacement," to the unappropriated surplus of Local Fiscal Recovery Fund 469. This Emergency Ordinance further authorizes the appropriation of the sum of \$468,625 from the unappropriated surplus of Local Fiscal Recovery Fund 469 to existing American Rescue Plan grant project account no. 469x101xARP053, "Hazard Pay," in order to

reimburse certain departments for the cost of Hazard Pay made to employees who qualified for Hazard Pay as set forth in the American Rescue Plan guidance promulgated by the United States Department of the Treasury. \$2.8 million of ARP funds were originally set aside for Hazard Pay to eligible City employees via Ordinance No. 0194-2021. An additional \$1.0 million of ARP funds were subsequently transferred to the Hazard Pay account via Ordinance No. 0453-2021. A remaining amount of \$468,625 is needed to complete the reimbursement process for the utilities (the Greater Cincinnati Water Works (GCWW), the Metropolitan Sewer District (MSD), and the Stormwater Management Utility (SMU)).

## **RESTRICTED FUND TRANSFERS WITHIN CURRENT APPROPRIATION**

The transfers within the current FY 2022 appropriation are for the following 11 funds: Water Works Fund 101, Parking System Facilities Fund 102, Convention Center Fund 103, Stormwater Management Fund 107, Street Construction, Maintenance, and Repair Fund 301, Income Tax-Infrastructure Fund 302, Parking Meter Fund 303, Municipal Motor Vehicle License Tax Fund 306, Recreation Special Activities Fund 323, Community Health Center Activities Fund 395, and the Cincinnati Health District Fund 416.

The information below summarizes the need and transfers for each fund.

### **Water Works Fund 101 – \$1,225,000**

#### **Department of Water Works – \$1,225,000**

A transfer in the amount of \$1,225,000 is needed for non-personnel items due to unanticipated costs related to contractor services including the emergency repair of the Lick Run watermain as well as the general overall increased cost of materials related to inflation and/or supply chain issues.

### **Parking System Facilities Fund 102 – \$445**

#### **Non-Departmental Accounts – \$445**

A need of \$445 exists in the Contribution to City Pension - Early Retirement Incentive Program (ERIP) non-departmental account due to an ERIP payment reconciliation. Savings from the Department of Finance will offset this need.

### **Convention Center Fund 103 – \$31,980**

#### **Duke Energy Convention Center – \$31,980**

A transfer in the amount of \$31,980 from non-personnel is needed for salary reimbursements.

## **Stormwater Management Fund 107 – \$373,290**

### **Department of Buildings and Inspections – \$75,000**

Buildings and Inspections will require a transfer within appropriations in the amount of \$75,000 for a need in contractual services related to the Private Lot Abatement Program (PLAP).

### **Department of Public Services – \$188,290**

Public Services will require a transfer within appropriations in the amount of \$188,290 related to clearing of trees and brush along Sixth Street and other locations as well as the abatement of illegal dumping sites.

### **Stormwater Management Utility – \$110,000**

The Stormwater Management Utility (SMU) will require a transfer within appropriations in the amount of \$110,000 to cover the cost of maintenance and repairs at the Barrier Dam, office furniture for improvements to the SMU common office area, and needs related to increases to property insurance and unexpected damage claims.

## **Street Construction, Maintenance, and Repair Fund 301 – \$368,167**

### **Department of Public Services – \$368,167**

A transfer in the amount of \$368,167 will be necessary to account for a need in the Transportation and Road Operations Division (TROD) and the Neighborhood Operations Division (NOD) including pavement expenses, reflective safety clothing, and crane training.

## **Income Tax-Infrastructure Fund 302 – \$83,540**

### **Department of Transportation & Engineering – \$80,000**

A transfer in the amount of \$80,000 is needed to account for a shortfall in personnel and benefits costs in the Division of Transportation Planning.

### **Non-Departmental Accounts – \$3,540**

A need of \$3,540 exists in the Contribution to City Pension - ERIP non-departmental account due to an ERIP payment reconciliation. Savings from the Department of Finance will offset this need.

## **Parking Meter Fund 303 – \$1,120**

### **Non-Departmental Accounts – \$1,120**

A need of \$1,120 exists in the Contribution to City Pension - ERIP non-departmental account due to an ERIP payment reconciliation. Savings from the Department of Finance will offset this need.

### **Municipal Motor Vehicle License Tax Fund 306 – \$116,431**

#### **Department of Public Services – \$116,431**

Public Services will require a transfer within appropriations in the amount of \$116,431 related to training and winter operations expenses.

### **Recreation Special Activities Fund 323 – \$142,000**

#### **Department of Recreation – \$142,000**

Recreation will require a transfer within appropriations in the amount of \$142,000 to cover various non-personnel needs in Support Services, Athletics and Special Services, Central Region, and West Region.

### **Community Health Center Activities Fund 395 – \$82,000**

#### **Health Department – \$82,000**

A transfer in the amount of \$82,000 is needed due to higher than budgeted personnel and benefits expenses.

### **Cincinnati Health District Fund 416 – \$1,525,000**

#### **Health Department – \$1,525,000**

A transfer in the amount of \$1,525,000 to the Office of the Commissioner, Technical Resources, Community Health & Environmental Services, Primary Healthcare Programs, and School and Adolescent Health agencies is needed to cover higher than expected temporary personnel costs due to the COVID-19 pandemic, increased security costs, and unbudgeted overtime.

## **TRANSFERS RESULTING IN A SUPPLEMENTAL APPROPRIATION**

The following 10 funds require supplemental increases in appropriations in FY 2022 as described below:

### **General Aviation Fund 104 – \$1,210**

#### **Non-Departmental Accounts – \$1,210**

A total need of \$1,210 exists in the Contribution to City Pension - ERIP and General Fund Overhead non-departmental accounts.

### **Stormwater Management Fund 107 – \$38,550**

#### **Office of the City Manager – \$37,000**

A need of \$37,000 exists in the Office of Environment and Sustainability for contractual services related to recycling.

Non-Departmental Accounts – \$1,550

A need of \$1,550 exists in the Contribution to City Pension - ERIP non-departmental account due to an ERIP payment reconciliation.

**Street Construction, Maintenance and Repair Fund 301 – \$2,985**

Non-Departmental Accounts – \$2,985

A need of \$2,985 exists in the Contribution to City Pension - ERIP non-departmental account due to an ERIP payment reconciliation.

**Municipal Motor Vehicle License Tax Fund 306 – \$680**

Non-Departmental Accounts – \$680

A need of \$680 exists in the Contribution to City Pension - ERIP non-departmental account due to an ERIP payment reconciliation.

**Cincinnati Riverfront Park Fund 329 – \$875**

Non-Departmental Accounts – \$875

A need of \$875 exists in the General Fund Overhead non-departmental account.

**Community Health Center Activities Fund 395 – \$3,895**

Non-Departmental Accounts – \$3,895

A need of \$3,895 exists in the Contribution to City Pension - ERIP non-departmental account due to an ERIP payment reconciliation.

**Cincinnati Health District Fund 416 – \$401,000**

Health Department – \$401,000

An amount of \$401,000 is needed in the School & Adolescent Health section to cover unbudgeted overtime resulting from the COVID-19 pandemic.

**Cincinnati Area Geographic Information System (CAGIS) Fund 449 – \$1,090**

Non-Departmental Accounts – \$1,090

A need of \$1,090 exists in the Contribution to City Pension - ERIP non-departmental account due to an ERIP payment reconciliation.

**Streetcar Operations Fund 455 – \$60,000**

Department of Transportation and Engineering – \$60,000

An amount of \$60,000 is needed in the Streetcar Operations agency to cover expenses related to the Streetcar Safety Audit.

## **County Law Enforcement Applied Regionally (CLEAR) Fund 457 – \$485**

### **Non-Departmental Accounts – \$485**

A need of \$485 exists in the Contribution to City Pension - ERIP non-departmental account due to an ERIP payment reconciliation.

## **TRANSFERS TO UNAPPROPRIATED SURPLUS RESULTING FROM SAVINGS**

The following 5 funds have departmental savings that will be returned to the unappropriated surplus of each fund:

### **Parking System Facilities Fund 102 - \$3,555**

#### **Department of Finance**

The Department of Finance will realize a \$3,555 savings in contractual services in the Parking System Facilities Fund.

### **Municipal Golf Fund 105 - \$45,000**

#### **Cincinnati Recreation Commission**

The Golf Administration Division of the Cincinnati Recreation Commission will realize a savings of \$45,000 in salary and fringe benefits in the Municipal Golf Fund.

### **Bond Retirement Fund 151 - \$54,393,139**

#### **Department of Finance**

The Department of Finance reports a total savings of \$54,393,139 in the Bond Retirement Fund primarily due to a reduction in debt service notes and issuance costs. There is also a personnel savings resulting from a position vacancy.

### **Income Tax-Infrastructure Fund 302 - \$107,791**

#### **Department of Finance**

The Finance Department reports a savings of \$58,006 in the Accounts & Audits Division due to position vacancies.

#### **Department of Economic Inclusion**

The Department of Economic Inclusion reports a savings of \$49,785 due to position vacancies.

**Parking Meter Fund 303 - \$8,880**

Department of Finance

The Finance Department reports a savings of \$8,880 in expert services in the Treasury Operations Division.

The reason for the emergency is the immediate need to provide continuation of uninterrupted services through the end of the fiscal year.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director  
Karen Alder, Finance Director

Attachment