

December 3, 2025

**To:** Mayor and Members of City Council

202502073

**From:** Sheryl M. M. Long, City Manager

**Subject: Emergency Ordinance – Parks: Moral Obligation Payment to Oracle Elevator Holdco, Inc.**

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Attached is an Emergency Ordinance captioned:

**AUTHORIZING** a payment of \$2,837.75 to Oracle Elevator Holdco, Inc. from Cincinnati Parks Department General Fund non-personnel operating budget account no. 050x202x5000x7289 as a moral obligation for outstanding charges for the maintenance and service of elevators on Walnut Street and at Anderson Pavilion provided on September 3 and 4, 2025.

Approval of this Emergency Ordinance authorizes a payment of \$2,837.75 to Oracle Elevator Holdco, Inc. from Cincinnati Parks Department General Fund non-personnel operating budget account no. 050x202x5000x7289 as a moral obligation for outstanding charges for the maintenance and service of elevators on Walnut Street and at Anderson Pavilion provided on September 3 and 4, 2025.

The City entered into a master contract (Master Agreement (MA) 107 231R005088) on June 2, 2023, authorizing Oracle Elevator Holdco, Inc. to provide for the maintenance and service of elevators operated by various City departments, including the Cincinnati Parks Department. The term of the Master Agreement was extended to January 2, 2026.

Oracle Elevator Holdco, Inc. provided maintenance services to the Parks Department on September 3 and 4, 2025. Due to an administrative oversight, the City did not enter a delivery order (DO) necessary to create a contract prior to services being provided to the City from Oracle Elevator Holdco, Inc.

The reason for the emergency is the immediate need to pay Oracle Elevator Holdco, Inc. for the outstanding charges in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew Dudas, Budget Director  
Steve Webb, Finance Director

Attachment