

October 14, 2020

**To:** Mayor and Members of City Council

**From:** Paula Boggs Muething, Interim City Manager

**Subject:** **Emergency Ordinance – Transfer of Private Lot Abatement Program (PLAP) from DPS to B&I**

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Attached is an Emergency Ordinance captioned:

**MODIFYING** the Administrative Code of the City of Cincinnati by amending Article XXI, Section 2, “Duties of the Director of Buildings and Inspections,” to add the responsibilities associated with administration and enforcement of the City's weed, high grass, and litter regulations and the Private Lot Abatement Program (“PLAP”) to the duties of the Director of the Department of Building and Inspections; and **AMENDING** Article VI, Section 2, “Duties of Director of the Department of Public Services,” to remove the responsibilities associated with administration and enforcement of the City's weed, high grass, and litter regulations and the PLAP; and further **AUTHORIZING** the transfer of the sum of \$40,000 from the unappropriated surplus of Stormwater Management Fund 107 and the transfer of \$787,520 within Stormwater Management Fund 107 from and to various operating accounts of Stormwater Management Fund 107 for the purpose of transferring the Private Lot Abatement Program from the Department of Public Services to the Department of Buildings and Inspections, in accordance with the attached Schedule of Transfer.

This Emergency Ordinance would modify the Cincinnati Municipal Code (CMC) to amend the duties of the Director of Buildings and Inspections and the duties of the Director of the Department of Public Services to reflect the transfer of PLAP from DPS to B&I. This will enhance the efficiency of the program as B&I is regularly inspecting property and can better coordinate the abatement of private lots through the enforcement of the City’s weed, high grass, and litter regulations from within the same department.

This Emergency Ordinance includes the transfer of remaining FY 2021 PLAP funding as well as 10.0 FTEs to B&I to continue program operations. Additionally, a transfer from the unappropriated surplus of Stormwater Management Fund 107 is included to cover additional expected fleet expenses. All transfers are within Stormwater Management Fund 107.

The reason for the emergency is the immediate need to reflect the new duties and transfer the resources needed for the Private Lot Abatement Program to B&I so that work can continue uninterrupted.

The Administration recommends passage of this Emergency Ordinance.

cc: Christopher A. Bigham, Assistant City Manager  
Karen Alder, Finance Director