

Date: August 6, 2025

To: Mayor and Members of City Council  
From: Sheryl M. M. Long, City Manager  
Subject: **SPECIAL EVENT PERMIT APPLICATION: Sayler Park Oktoberfest**

202501465

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In accordance with Cincinnati Municipal Code, Chapter 765; Tricia Jelinek has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): Cincinnati Fire Department, Metro, Cincinnati Police Special Events Unit, Cincinnati Police District One, Traffic and Engineering Department, Traffic and Road Operations Department and The Health Department. There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: Sayler Park Oktoberfest  
EVENT SPONSOR/PRODUCER: Sayler Park Viliage Council  
CONTACT PERSON: Tricia Jelinek  
LOCATION: Sayler Park  
DATE(S) AND TIME(S): 09/06/2025 1600-2330 Hrs  
EVENT DESCRIPTION: Sayler Park Oktoberfest a celebration of German Heritage  
ANTICIPATED ATTENDANCE: 1200  
ALCOHOL SALES: ☒ YES. ☐ NO.  
TEMPORARY LIQUOR PERMIT HOLDER IS: Sayler Park Viliage Council- Tricia Jelinek

cc: Colonel Teresa A. Theetge, Police Chief