

June 1, 2023

**To:** Mayor and Members of City Council

**From:** Sheryl M. M. Long, City Manager 

202301513

**Subject: Emergency Ordinance – Cincinnati Health Department: Moral Obligation to Cross Country Staffing**

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Attached is an Emergency Ordinance captioned:

**AUTHORIZING** a payment of \$17,411 from Cincinnati Health Department Community Health Center Activities Fund non-personnel operating budget account no. 395x265x3520x7297 to Cross Country Staffing as a moral obligation of the City of Cincinnati for providing a temporary clinical pharmacist to the Cincinnati Health Department.

Approval of this Emergency Ordinance would authorize a payment of \$17,411 from Cincinnati Health Department (CHD) Community Health Center Activities Fund non-personnel operating budget account no. 395x265x3520x7297 to Cross Country Staffing as a moral obligation of the City of Cincinnati for providing a temporary clinical pharmacist to the Cincinnati Health Department.

Cincinnati Health Department utilized the temporary staff without obtaining the proper approvals and therefore, resources to pay Cross Country Staffing were not encumbered in a timely manner, necessitating a moral obligation payment.

The Cincinnati Health Department staff has since implemented a procurement and accounting review policy to ensure compliance in the future.

The reason for the emergency is the immediate need to pay Cross Country Staffing in a timely manner for services provided to the Cincinnati Health Department.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director  
Karen Alder, Finance Director

Attachment