

April 12, 2023

To: Mayor and Members of City Council

From: Sheryl M. M. Long, City Manager 

202301091

Subject: **Emergency Ordinance – HR: General Fund Transfer to Citizens Jobs Fund 308 for Career Pathways Program**

Attached is an Emergency Ordinance captioned:

AUTHORIZING the transfer and return to source of the sum of \$778,345 from the General Fund City Manager’s Office non-personnel operating budget account no. 050x101x7400 to the unappropriated surplus of the General Fund; **AUTHORIZING** the transfer of the sum of \$778,345 from the unappropriated surplus of the General Fund to the unappropriated surplus of Citizens Jobs Fund 308 for the purpose of continuing the Career Pathways Program and funding youth employment opportunities.

Approval of this Emergency Ordinance authorizes the transfer and return to source of the sum of \$778,345 from the City Manager’s Office General Fund non-personnel operating budget account no. 050x101x7400 to the unappropriated surplus of General Fund 050. The Emergency Ordinance further authorizes the transfer of the sum of \$778,345 from the unappropriated surplus of General Fund 050 to the unappropriated surplus of Citizens Jobs Fund 308 for the purpose of continuing the Career Pathways Program and funding youth employment opportunities.

The Approved FY 2023 Budget Update included \$1.0 million for the Career Pathways Program. Ordinance No. 0396-2022 authorized the transfer of \$74,800 from the City Manager’s Office General Fund non-personnel operating budget to the City Manager’s Office General Fund personnel operating budget to provide resources for a new Career Pathways Coordinator to manage the program. \$778,345 remains from the \$925,200 non-personnel appropriation which will now be transferred to the Citizens Jobs Fund. The Department of Human Resources will now assume management of the program.

The reason for the emergency is the immediate need to provide funding to ensure the continuity of services relating to youth employment opportunities.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director
Karen Alder, Finance Director

Attachment