

August 4, 2025

To: Members of the Budget and Finance Committee 202501534

From: Sheryl M. M. Long, City Manager

Subject: **Emergency Ordinance – ECC: Then and Now Payment to Medical Priority Consultants, Inc. dba Priority Dispatch Corp.**

Attached is an Emergency Ordinance captioned:

AUTHORIZING the payment of \$92,000 from Emergency Communications Center 9-1-1 Cell Phone Fees Fund non-personnel operating budget account no. 364x103x0000x7418 to Medical Priority Consultants, Inc. dba Priority Dispatch Corp. for software maintenance and support services for the period of January 1, 2025, to December 31, 2025, pursuant to the attached then and now certificate from the Director of Finance.

This Emergency Ordinance authorizes a payment of \$92,000 from Emergency Communications Center 9-1-1 Cell Phone Fees Fund non-personnel operating budget account no. 364x103x0000x7418 to Medical Priority Consultants, Inc. dba Priority Dispatch Corp. for software maintenance and support services for the period of January 1, 2025, to December 31, 2025, pursuant to the attached then and now certificate from the Director of Finance.

On January 21, 2022, the City entered into a five-year contract with Medical Priority Consultants, Inc. dba Priority Dispatch Corp. (“Contractor”) for software maintenance and support services for the City’s Emergency Communications Center (“ECC”), which are billed annually. ECC began receiving software maintenance and support services during the fourth year of the contract beginning on January 1, 2025, but funds were inadvertently not encumbered for those services. ECC received a \$92,000 invoice for these services in December 2024, and the Contractor continued to provide ECC with software maintenance and support services during the fourth year of the contract.

Pursuant to Ohio Revised Code (ORC) Section 5705.41(D)(1), the Director of Finance has issued a certificate attached to this ordinance, verifying that a sufficient sum was appropriated and in the City Treasury for the purpose of paying such charges under the contract both at the time the contract began and at the time the attached certificate was issued.

The reason for the emergency is the immediate need to pay Medical Priority Consultants, Inc. dba Priority Dispatch Corp. for the outstanding charges in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew Dudas, Budget Director
Steve Webb, Finance Director

Attachments