

Date: 4/1/2026

To: Mayor and Members of City Council  
From: Sheryl M. M. Long, City Manager  
Subject: **SPECIAL EVENT PERMIT APPLICATION: Community Day OTR**

202601169

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In accordance with Cincinnati Municipal Code, Chapter 765; Cornerstone Renter Equity has submitted a Special Event Permit Application Form to the Chief of Police. The Special Event Permit Application has been reviewed by the following department(s): (Cincinnati Police Department, Fire Department, Health Department, Parks Department, Department of Building and Inspections, Department of Community and Economic Development, Department of Finance, Department of Public Services, and Department of Transportation and Engineering). There are no objections to issuing the Special Events Permit.

The particulars of the requested event are as indicated:

EVENT NAME/TITLE: Community Day OTR  
EVENT SPONSOR/PRODUCER: Cornerstone Renter Equity  
CONTACT PERSON: Alisa Berry  
LOCATION: Pleasant Street between Liberty Street and 15<sup>th</sup> Street  
DATE(S) AND TIME(S): 5/16/2026 12:00pm - 11:30 pm  
EVENT DESCRIPTION: Community Day serves as a positive kickoff to the summer season by offering engaging, family-friendly activities that spark children's interest in STEAM and connect families with valuable community resources. The event promotes safe, drug-free engagement and encourages unity among neighbors. This free community celebration features door prizes, games with prizes, giveaways, and live entertainment.  
ANTICIPATED ATTENDANCE: 300  
ALCOHOL SALES:  YES.  NO.  
TEMPORARY LIQUOR PERMIT HOLDER IS: (T.B.D.)

cc: Lieutenant Colonel Adam D. Hennie, Interim Police Chief