



City of Cincinnati

801 Plum Street
Cincinnati, OH 45202

Agenda - Final

Economic Growth & Zoning Committee

Vice Mayor Christopher Smitherman, Chairperson
Councilmember Steven Goodin, Vice-Chair
Councilmember Betsy Sundermann, Member
Councilmember Liz Keating, Member
Councilmember Jan Michele Lemon Kearney, Member

Tuesday, May 25, 2021

11:00 AM

Council Chambers, Room 300

AGENDA

[202102043](#)

ORDINANCE (EMERGENCY) submitted by Paula Boggs Muething, City Manager, on 5/25/2021, AMENDING Section 1, "Department of City Planning," and Section 2, "Duties of the Director of the Department of City Planning," of Article XXV, "Department of City Planning," of the Administrative Code of the City of Cincinnati to establish the department's operational role as the primary facilitator of community engagement activities in connection with city planning, land use, and development-related matters.

Sponsors:

City Manager

Attachments:

[Transmittal](#)

[Ordinance](#)

PRESENTATIONS

SMALL BUSINESS SUBCOMMITTEE

LeValley Group

Janet Beaver, President

Hunn Construction

Eric Hunn, President

ADJOURNMENT

May 25, 2021

To: Mayor and Members of City Council 202102043

From: Paula Boggs Muething, City Manager

Subject: **Emergency Ordinance – Planning Department Administrative Code Amendment**

Attached is an Emergency Ordinance captioned:

AMENDING Section 1, “Department of City Planning,” and Section 2, “Duties of the Director of the Department of City Planning,” of Article XXV, “Department of City Planning,” of the Administrative Code of the City of Cincinnati to establish the department’s operational role as the primary facilitator of community engagement activities in connection with city planning, land use, and development-related matters.

The reason for the emergency is the immediate need to establish the Department of City Planning and Engagement’s (“Planning”) operational role as the primary facilitator of community engagement activities in connection with city planning, land use, and development-related matters in order to align with the City’s existing administrative needs and operations. This amendment is also intended to make clear that the Planning staff, who have expertise in community engagement practices, can be engaged in other operational areas for facilitating engagement on City-driven projects (such as significant streetscape changes); however, these type of community engagement activities, outside of the core operational areas listed in the amendment, will be assigned to Planning on a case-by-case basis by the City Manager, depending on project need and available staffing capacity.

The Administration recommends passage of this Emergency Ordinance.

cc: William Weber, Assistant City Manager

EMERGENCY

City of Cincinnati
An Ordinance No. _____

DBS

BWB

- 2021

AMENDING Section 1, “Department of City Planning,” and Section 2, “Duties of the Director of the Department of City Planning,” of Article XXV, “Department of City Planning,” of the Administrative Code of the City of Cincinnati to establish the department’s operational role as the primary facilitator of community engagement activities in connection with city planning, land use, and development-related matters.

WHEREAS, modifying the description of the duties of the Department of City Planning to include the department’s role as the primary facilitator of community engagement activities in connection with city planning, land use, and development-related matters is necessary to align with the City’s existing administrative needs and to enhance public engagement of community stakeholders; now, therefore,

BE IT ORDAINED by the Council of the City of Cincinnati, State of Ohio, with three-fourths of its members concurring:

Section 1. That Section 1, “Department of City Planning,” and Section 2, “Duties of the Director of the Department of City Planning,” of Article XXV, “Department of City Planning,” of the Administrative Code, are hereby amended as follows:

ARTICLE XXV. – DEPARTMENT OF CITY PLANNING AND ENGAGEMENT

Sec 1. – Department of City Planning and Engagement.

There is hereby established a department of city planning and engagement to be administered by a director of the department of city planning and engagement, who shall be appointed by and subject to the supervision and control of the city manager. The city planning commission shall advise the city manager on the appointment and removal of the director of the department of city planning and engagement. The department of city planning and engagement shall consist of the director of the department of city planning and engagement and other supporting officers and employees appointed or assigned to serve under the direction and supervision of the director.

Sec 2. – Duties of the Director of the Department of City Planning and Engagement.

The director of the department of city planning and engagement shall direct the urban planning function of the city of Cincinnati; shall advise the council and the city manager on matters affecting the physical improvement and development of the city; shall

provide professional services and guidance to the city planning commission as necessary to assist it in the performance of all duties and responsibilities conferred upon it by the charter; shall work in cooperation with the office of the urban conservator to recommend and effectuate the designation of historic assets and historic districts; develop the city's comprehensive plan, neighborhood plans, and other plans and oversee their implementation; develop and recommend amendments to the city's official zoning map, zoning regulations, and other land use regulations; serve as the city's liaison to, and primary facilitator for community engagement of~~to~~, community councils, citizens, and businesses on all city planning, ~~and land use, and development-related matters~~; and shall perform other duties assigned by the city manager or by ordinance of council. The director shall submit to the city planning commission for review an annual department work program, which shall guide the work of the department and the commission for the year ahead within the budget recommended by the commission and approved by the council.

Section 2. That existing Sections 1 and 2 of Article XXV of the Administrative Code, "Department of City Planning," are hereby repealed.

Section 3. That this ordinance shall be an emergency measure necessary for the preservation of the public peace, health, safety, and general welfare and shall, subject to the terms of Article II, Section 6 of the Charter, be effective immediately. The reason for the emergency is the immediate need to establish the Department of City Planning and Engagement's operational role as the primary facilitator of community engagement activities in connection with city planning, land use, and development-related matters in order to align with the City's existing administrative needs.

Passed: _____, 2021

John Cranley, Mayor

Attest: _____
Clerk

New language is underscored. Deleted language is struck through.