

May 13, 2026

To: Mayor and Members of City Council

From: Sheryl M. M. Long, City Manager

202601555

Subject: Emergency Ordinance – Parks: “Then and Now” Payment to First Student, Inc.

Attached is an Emergency Ordinance captioned:

AUTHORIZING the payment of \$614.25 to First Student, Inc. from Cincinnati Parks Department Park Miscellaneous Revenue and Special Activity Fund non-personnel operating budget account no. 326x203x4000x7219 for chartered busing services provided to the City in October 2025, pursuant to the attached then and now certificate from the Director of Finance.

Approval of this Emergency Ordinance authorizes the payment of \$614.25 to First Student, Inc. from Cincinnati Parks Department Park Miscellaneous Revenue and Special Activity Fund non-personnel operating budget account no. 326x203x4000x7219 for chartered busing services provided to the City in October 2025, pursuant to the attached then and now certificate from the Director of Finance.

On April 5, 2024, the City entered into Master Agreement No. 107 241R005081 with First Student, Inc. to provide chartered busing services for recreation programs managed by various City departments, including the Cincinnati Parks Department. The Agreement was active throughout FY 2026. The outstanding charges due to First Student, Inc. for FY 2026 total \$731.50, but only \$117.25 remains available under the existing FY 2026 encumbrance, necessitating an additional payment of \$614.25. The then and now certificate verifies that a sufficient sum was appropriated and in the City Treasury to pay such charges under the contract both at the time the contract began and at the time the certificate was issued.

The reason for the emergency is the immediate need to pay First Student, Inc. for the outstanding charges in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew Dudas, Budget Director
Steve Webb, Finance Director

Attachments