

February 20, 2025

**To:** Mayor and Members of City Council

202500274

**From:** Sheryl M.M. Long, City Manager

**Subject: Emergency Ordinance: Finance Director Salary Range**

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Attached is an Emergency Ordinance captioned:

**MODIFYING** Chapter 307, “Classified Compensation Schedules,” of the Cincinnati Municipal Code by **AMENDING** Section 012 of Division D5 to ensure that the classification title and salary range schedule for the Director of Finance are consistent with the position’s level of responsibility and competitive with similar positions across internal and external job markets.

The Department of Human Resources has done its due diligence and conducted appropriate internal comparisons to ensure that the new salary range is consistent with the scope of services and the level of responsibility. Adopting a new salary schedule for the position of Finance Director is based upon an evaluation of job factors associated with the position, and a review of the Division D5 salary structure to ensure competitiveness within the industry.

The Administration recommends passage of this Emergency Ordinance.

cc: Latisha Hazell, HR Director