

**January 12, 2022**  
202200057

**To:** Mayor and Members of City Council

**From:** Paula Boggs Muething, City Manager

**Subject:** Emergency Ordinance – CCA: Interview Recording Equipment

Attached is an Emergency Ordinance captioned:

**AUTHORIZING** the establishment of capital improvement program project account no. 980x181x221801, “Interview Recording Equipment,” for the purpose of providing resources for the licensing and installation of video equipment and software for electronic recording of interviews; **AUTHORIZING** the transfer and return to source of the sum of \$21,800 from the Citizen Complaint Authority non-personnel operating budget account no. 050x181x1000x7289 to the unappropriated surplus of the General Fund; and **AUTHORIZING** the transfer and appropriation of the sum of \$21,800 from the unappropriated surplus of the General Fund to the newly established capital improvement program project account no. 980x181x221801, “Interview Recording Equipment.”

Approval of this Emergency Ordinance authorizes the establishment of new capital improvement program project account no. 980x181x221801. “Interview Recording Equipment” for the purpose of providing resources for the licensing and installation of video equipment and software for electronic recordings of interviews.

This Emergency Ordinance also authorizes the transfer and return to source the sum of \$21,800 from Citizen Complaint Authority (CCA) non-personnel operating budget account no. 050x181x1000x7289 to the unappropriated surplus of the General Fund. Finally, the transfer and appropriation of the sum of \$21,800 from the unappropriated surplus of the General Fund to newly established capital improvement program project account no. 980x181x221801 is authorized.

The video equipment and software are essential investigative tools, used to ensure the complete and accurate recording of CCA investigator and police officer interactions and statements during interviews. Departmental use of the video recording system will lower the risk of potential litigation associated with conflicts pertaining to the accuracy of interview records and the conduct of interview participants. This equipment will also contribute to the effectiveness of CCA, improve its operational efficiency, and ensure the integrity of CCA processes.

This Emergency Ordinance is in accordance with the “Collaborate” strategy to “Improve service delivery, control costs, and diminish duplication of services” as described on pages 218-219 of Plan Cincinnati (2012).

The reason for the emergency is the need to ensure the completion of the purchase and installation of the video equipment and software in early 2022.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director  
Karen Alder, Finance Director



Attachment