

February 7, 2024

**To:** Mayor and Members of City Council

202400420

**From:** Sheryl M. M. Long, City Manager

**Subject: Emergency Ordinance – FY 2024 Capital Improvement Program (CIP)  
Sunset**

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Attached is an Emergency Ordinance captioned:

**AUTHORIZING** the establishment of capital improvement program project account nos. 980x162x241603, “Strategic Housing Initiatives Program SHPIF,” to provide resources for property acquisition in support of future housing construction, the rehabilitation or new construction of market rate, workforce, and affordable rental and home ownership units, as well as permanent supportive housing; 980x164x241619, “Wellington Place & Glencoe ROW Improvements,” to provide resources for right of way improvements at the former Inwood/Glencoe Village complex; 980x203x242005, “Piatt Park Improvements,” to provide resources for improvements to lighting, pavers, water fountains, and other assets necessary to stabilize infrastructure located at Piatt Park; and 980x203x242006, “Sawyer Point Park Gateway,” to provide resources to design the restoration of the Sawyer Point Gateway and entrance area and to improve accessibility; **AUTHORIZING** the establishment of permanent improvement project account nos. 758x101x241046, “Conf. Room Furniture, Fixtures, & Equipment,” to provide resources for furniture, fixtures, and equipment necessary for technical improvements to conference room space including, but not limited to, Room 115 of City Hall; and 758x239x242353, “Renaissance Lot Adjacent Lighting,” to provide resources for the acquisition and installation of lighting adjacent to the Renaissance Parking Lot; **AUTHORIZING** the redirection of the total of \$100,181.03 in Cincinnati Board of Park Commissioners Private Endowment Funds from the various capital improvement program project accounts to the unappropriated surplus of Parks Private Endowment and Donations Fund 430 as follows: \$7,154.83 from 980x203x172010, “Ault Park Improvements”; \$574.03 from 980x203x182014, “Hauck Garden Improvements”; \$6,809.50 from 980x203x182010, “Mt. Airy Forest Improvements”; \$4,868.75 from 980x203x182012, “Mt. Echo Improvements”; and \$80,773.92 from 980x203x182013, “Piatt Park Improvements,” to close out or decrease certain existing capital improvement program project accounts; **AUTHORIZING** the redirection of the sum of \$85,040.29 in State of Ohio Capital Budget resources from capital improvement program project account no. 980x203x182019, “Stanbery Park Pavilion - State of

Ohio Capital,” to capital improvement program project account no. 980x203x202009, “Kyle Plush Pavilion,” to close out or decrease capital improvement program project account no. 980x203x182019, “Stanbery Park Pavilion - State of Ohio Capital”; **AUTHORIZING** the transfer and return to source of \$6,582,448.71 from various General Capital Budget capital improvement program project accounts to close out or decrease certain existing capital improvement program project accounts according to Section A of the attached Schedule of Transfer; **AUTHORIZING** the transfer and appropriation of \$5,586,325.30 from the unappropriated surplus of various General Capital Funds to new or existing capital improvement program project accounts to provide resources for certain capital improvement program project accounts according to Section B of the attached Schedule of Transfer; **AUTHORIZING** the transfer and appropriation of \$829,820.53 from the unappropriated surplus of Income Tax Permanent Improvement Fund 758 to new or existing permanent improvement project accounts to provide resources for certain permanent improvement project accounts according to Section C of the attached Schedule of Transfer; **AUTHORIZING** the transfer and return to source of \$1,669,752.39 from various Restricted and Special Revenue Funds capital improvement program project accounts to close out or decrease certain existing capital improvement program project accounts according to Section D of the attached Schedule of Transfer; **AUTHORIZING** the transfer and appropriation of \$771,955.26 from the unappropriated surplus of various Restricted and Special Revenue Funds to new or existing capital improvement program project accounts to provide resources for certain capital improvement program project accounts according to Section E of the attached Schedule of Transfer; **AUTHORIZING** the transfer and return to source Funds 107 and 846 of \$5,778,675.77 from various Restricted Funds capital improvement program project accounts to close out or decrease certain existing capital improvement program project accounts according to Section F of the attached Schedule of Transfer; **AUTHORIZING** the transfer and appropriation of \$5,572,817.19 from the unappropriated surplus of Restricted Capital Funds 107 and 846 to existing capital improvement program project accounts to provide resources for certain capital improvement program project accounts according to Section G of the attached Schedule of Transfer; **AUTHORIZING** the transfer and appropriation of \$17,302.88 from the unappropriated surplus of the General Fund to the Cincinnati Recreation Commission’s non-personnel operating budget account no. 050x199x7300 for equipment needed to facilitate credit card transactions; and further **DECLARING** certain projects to be for a public purpose, all for the purpose of carrying out the Capital Improvement Program.

Approval of the annual Capital Sunset Ordinance would authorize the establishment of various new capital improvement program project accounts and permanent improvement project accounts as well as authorize various adjustments to the City’s Capital Improvement Program (CIP).

Section A of the attached Schedule of Transfer includes the return of \$6,582,448.71 to various General Capital Budget funding sources. Section B of the Schedule of Transfer authorizes the transfer of \$5,586,325.30 from various General Capital Budget funding sources to various new and existing capital improvement program project accounts. Section C of the Schedule of Transfer authorizes the transfer of \$829,820.53 from Income Tax Permanent Improvement Fund 758 to new or existing permanent improvement project accounts.

Section D of the attached Schedule of Transfer includes the return of \$1,669,752.39 to various Restricted and Special Revenue Funds Capital Budget sources. Section E authorizes the transfer of \$771,955.26 from various Restricted and Special Revenue Funds to various new and existing capital improvement program project accounts.

Section F of the Schedule of Transfer authorizes the return of \$5,778,675.77 to various Stormwater Capital Budget sources. Section G authorizes the transfer and appropriation of \$5,572,817.19 to various existing capital improvement program project accounts.

### **Schedule of Transfer – Section A**

Section A of the attached Schedule of Transfer returns \$6,582,448.71 to various General Capital Budget sources. A significant portion of capital project resources returned to the various funding sources in Section A is no longer needed for their original intended purposes. Others project balances are returned to source to better align sources with uses.

1. The sum of \$5,586,325.30 will be reprogrammed to fulfill needs in other capital improvement program project accounts, as indicated in Schedule of Transfer – Section B.
2. The sum of \$829,820.53 will be reprogrammed to fulfill needs in other permanent improvement project accounts, as indicated in Schedule of Transfer – Section C.
3. The sum of \$17,302.88 in the unappropriated surplus of the General Fund will be appropriated to the Cincinnati Recreation Commission's non-personnel operating budget for the purpose of providing resources for equipment needed to facilitate credit card transactions, as indicated in Section 12 of the Emergency Ordinance.
4. The balance of \$149,000 is intended to remain in the unappropriated surplus of the General Fund as a source of reprogramming in the FY 2025 Capital Budget.

### **Schedule of Transfer – Section B**

Section B of the Schedule of Transfer will transfer and appropriate \$5,586,325.30 from the unappropriated surplus of various General Capital Funds to new or existing capital improvement program project accounts.

1. A total of \$147,357.40 will be appropriated to the "Telephone System Upgrades" capital improvement program project account. These resources will be used by Enterprise Technology Solutions (ETS) to provide resources for a Voice over Internet Protocol (VoIP) system to replace legacy telephone systems which are no longer supported by the manufacturer.
2. \$39,000.00 will be appropriated to the "Lifecycle Asset Acquisition and Replacement" capital improvement program project account. ETS will use these resources for the procurement of information systems, personal computers, software, and related equipment, with an intent

to support the Department of Economic Inclusion (DEI) efforts for their wage enforcement efforts.

3. \$10,000.00 will be appropriated to the “Emergency Environmental Cleanup/UST” capital improvement program project account. The Office of Environment and Sustainability (OES) will use these resources for emergency environmental cleanup as needed. Frequently, this is related to clean up of fuel or chemical spills, abandoned chemical containers, or underground storage tanks (USTs) that are discovered in construction projects and require immediate actions. This effectively combines two same scope of work project accounts into a single account.
4. \$33,168.60 will be appropriated to the “Regulatory Compliance & Energy Conservation” capital improvement program project account. The Office of Environment and Sustainability will use these resources for achieving and maintaining compliance with environmental regulations, and conserving energy resources. This effectively combines two same scope of work project accounts into a single account.
5. \$35,000.00 will be appropriated to the “Income Tax Call Center and Recorder” capital improvement program project account. The Income Tax Division of the Department of Finance will use these resources for an Income Tax Call Center and Recorder system that contains automated call routing, live monitoring, more efficient handling of calls, and statistical reports detailing call activity and volume.
6. \$39,823.10 will be appropriated to the “DCED Property Improvements” capital improvement program project account. The Department of Community and Economic Development (DCED) will use these resources for permanent improvements to vacant buildings and properties controlled or previously controlled by the Department of Community & Economic Development.
7. \$93,847.06 will be appropriated to the newly established “Wellington Place & Glencoe ROW Improvements” capital improvement program project account to provide resources for right-of-way improvements at the former Inwood/Glencoe Village complex. This effectively moves this project scope of work from the Department of Transportation and Engineering (DOTE) to the Department of Community and Economic Development.
8. \$586,000.00 will be appropriated to the “Ohio River Trail West” capital improvement program project account. This is budget neutral and effectively swaps the type of Street Improvement Bond Fund between the “Ohio River Trail West” project account and the “Street Rehabilitation” project account to better align sources with uses.
9. \$587,808.51 will be appropriated to the “Street Rehabilitation” capital improvement program project account. As indicated above, this is part of a budget neutral adjustment to better align sources with uses. However, an available \$1,808.51 is also appropriated.
10. \$3,997,717.72 will be appropriated to the “City Facility Renovation and Repairs” capital improvement program project account. This includes \$3,421,569.51 from the “Replacement Facilities - Police District 5” project account to offset facility improvement costs incurred to accommodate Police District 5 staff moved to other facilities. An additional \$576,148.21 is also appropriated to provide resources for the continuation of ongoing repairs, alterations, and upgrades to City facilities such as those used by Police, Fire, and Public Services.
11. \$16,602.91 will be appropriated to the “Fleet Replacements” capital improvement program project account. The Department of Public Services (DPS) will use these resources for the

purchase of replacement automotive and motorized equipment for City agencies supported by the General Fund.

## **Schedule of Transfer – Section C**

Section C of the Schedule of Transfer will transfer and appropriate \$829,820.53 from the unappropriated surplus of Income Tax Permanent Improvement Fund 758 to various new or existing capital improvement program project accounts.

1. A total of \$25,000 will be appropriated to the “Cincinnati Financial System Upgrades” permanent improvement project account. These resources will be used by Enterprise Technology Solutions (ETS) to provide resources for the continued development of the Cincinnati Financial System (CFS). Project funding could include server replacement and could be used to address audit findings associated with disaster recovery and system backup. This would also include adding and updating Virtual VMware servers and updating the Webfocus reporting environment.
2. \$75,564.12 will be appropriated to the “Digital Services Enhancements” permanent improvement project account. These resources will be used by ETS to provide resources for the use of information technology to support government operations, engage citizens, and provide government services online. This project will also provide resources for new web development and execution of a strategy to deliver a first-class service based upon web best practices across other cities.
3. \$172,238.19 will be appropriated to the “CHRIS Upgrades and Enhancements” permanent improvement project account. These resources will be used by ETS to provide resources to enhance the Cincinnati Human Resources Information System (CHRIS) in order to streamline processes and eliminate paper transactions.
4. \$150,000 will be appropriated to the “Conf. Room Furniture, Fixtures, & Equipment” permanent improvement project account. These resources will be used by the City Manager’s Office for furniture, fixtures, and equipment necessary for technical improvements to conference room space including, but not limited to, Room 115 of City Hall.
5. \$135,018.22 will be appropriated to the “Neighborhood Business Property Holding” permanent improvement project account. These resources will be used by DCED for the rehabilitation and maintenance of City-owned properties and properties acquired by the Hamilton County Land Bank on behalf of the City by providing for necessary upkeep. This effectively combines project funding for “Neighborhood Business Property Holding” from prior year capital improvement program project accounts into a single permanent improvement project account.
6. \$260,000 will be appropriated to the “Sidewalk Repair Program” permanent improvement project account. This effectively combines project funding for “Sidewalk Repair Program” from a prior year capital improvement program project account into a single permanent improvement project account.
7. \$15,000 will be appropriated to the newly established “Renaissance Lot Adjacent Lighting” permanent improvement project account for the purpose of providing resources for the acquisition and installation of lighting adjacent to the Renaissance Parking Lot.

## **Schedule of Transfer – Section D**

Section D of the Schedule of Transfer returns \$1,669,752.39 to various Restricted and Special Revenue Funds Capital Budget sources.

1. To better align sources with uses, the sum of \$353,000 from Fund 761 will be returned to source from the “Strategic Housing Initiatives Program (SHIP)” permanent improvement project account. This adjustment is budget neutral as the funding is appropriated to a new capital account “Strategic Housing Initiatives Program SHPIF,” as indicated in Schedule of Transfer – Section E.
2. The combined sum of \$68,271.46 from Funds 827, 486, 496, 498, 482, and 318 will be returned to source and remain available in the unappropriated surplus of each fund.
3. The amount of \$118,181.34 will be returned to source Fund 430 from the “Sawyer Point Park Gateway” capital improvement program project account. This adjustment is budget neutral as the funding is appropriated to a new capital improvement program project account “Sawyer Point Park Gateway,” as indicated in Schedule of Transfer – Section E.
4. The sum of \$1,045,259.30 from Fund 103 will be returned to source and remain available in the unappropriated surplus of the fund, less the \$220,000 appropriated to capital improvement program project account “Furniture, Fixtures, and Equipment,” as indicated in Schedule of Transfer – Section E.

This Emergency Ordinance would also authorize the sum of \$100,181.03 in donated resources from the Cincinnati Board of Park Commissioners Private Endowment Funds be redirected from various capital improvement program project accounts to the unappropriated surplus of Parks Private Endowment and Donations Fund 430, as indicated in Section 3 of the Emergency Ordinance. This allows for the appropriation of \$80,773.92 to the “Piatt Park Improvements” capital improvement program project account and the balance of \$19,407.11 to remain in the unappropriated surplus of Parks Private Endowment and Donations Fund 430.

This Emergency Ordinance would also authorize the sum of \$85,040.29 in State of Ohio Capital Budget resources be redirected from capital improvement program project account, “Stanbery Park Pavilion - State of Ohio Capital,” to capital improvement program project account “Kyle Plush Pavilion” to close out the “Stanbery Park Pavilion - State of Ohio Capital” capital improvement program project account, as indicated in Section 4 of the Emergency Ordinance. In turn, this allows for the sum of \$85,040.29 to be returned to the unappropriated surplus of Parks Private Endowment and Donations Fund 430, as indicated in Schedule of Transfer – Section D.

## **Schedule of Transfer – Section E**

Section E of the Schedule of Transfer will transfer and appropriate \$771,955.26 from the unappropriated surplus of various Restricted and Special Revenue Funds to new or existing capital improvement program project accounts.

1. To better align sources with uses, the sum of \$353,000 will be appropriated to the “Strategic Housing Initiative Program” capital improvement program project account from Fund 761. DCED will use these resources for the purpose of providing resources for property acquisition in support of future housing construction, the rehabilitation or new construction

of market rate, workforce, and affordable rental and home ownership units, as well as permanent supportive housing.

2. \$80,773.92 will be appropriated to the newly established “Piatt Park Improvements” capital improvement program project account to provide resources for improvements to lighting, pavers, water fountains, and other assets necessary to stabilize infrastructure located at Piatt Park.
3. \$118,181.34 will be appropriated to the “Sawyer Point Park Gateway” capital improvement program project account for the purpose of providing resources to design the restoration of the Sawyer Point Gateway and entrance area and to improve accessibility.
4. \$220,000 will be appropriated to the “Furniture, Fixtures, and Equipment” capital improvement program project account to purchase furniture, fixtures, and equipment necessary to maintain a first-class Convention Center.

### **Schedule of Transfer – Sections F and G**

Section F of the attached Schedule of Transfer returns \$5,778,675.77 to various Capital Budget sources to decrease certain Stormwater Management Utility (SMU) capital improvement program project accounts in order to better align sources with uses, as indicated in Schedule of Transfer – Section G. The transfers between Section F and Section G will result in a balance of \$205,858.58, which will remain in the unappropriated surplus of Stormwater Management Fund 107.

This Emergency Ordinance will declare certain projects to be for a public purpose.

Authorizing Capital Sunset activities is in accordance with the “Sustain” goal to “[m]anage our financial resources” as well as the strategies to “[b]etter coordinate our capital improvement spending” and “[s]pend public funds more strategically” as described on pages 199-205 of Plan Cincinnati (2012).

The reason for the emergency is the immediate need to provide resources for the Capital Improvement Program.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director  
Karen Alder, Finance Director

Attachment

