

November 19, 2025

202502015

To: Mayor and Members of City Council

From: Sheryl M. M. Long, City Manager

Subject: **Emergency Ordinance – Cincinnati Recreation Commission (CRC):
Recreation Special Activities Fund 323 Supplemental Appropriation**

Attached is an Emergency Ordinance captioned:

AUTHORIZING the transfer and appropriation of \$1,174,000 from the unappropriated surplus of Recreation Special Activities Fund 323 to various Cincinnati Recreation Commission Recreation Special Activities Fund operating budget accounts according to the attached Schedule of Transfer to provide resources for planned expenditures.

Approval of this Emergency Ordinance authorizes the transfer and appropriation of \$1,174,000 from the unappropriated surplus of Recreation Special Activities Fund 323 to various Cincinnati Recreation Commission (CRC) Recreation Special Activities Fund operating budget accounts according to the attached Schedule of Transfer to provide resources for planned expenditures.

The Cincinnati Recreation Commission had a FY 2025 budget shortfall in the Recreation Special Activities Fund and now requires a supplemental appropriation. The supplemental appropriation has been reduced compared to the prior proposed mid-year budget adjustment Ordinance, which was initially introduced to the City Council in September 2025 as Item No. [202501613](#).

CRC's Division of Finance is now under new leadership with an interim Chief Financial Officer (CFO). The interim CFO re-examined the projections and reviewed historical actual spending, which led to a reduction in the total need. The need reduction is primarily driven by two sources, neither of which impacts service delivery.

The first driver is a reduction in anticipated energy costs. This need was reduced based on a review of historical trends, plus updated energy projections provided by the Office of Environment and Sustainability (OES). The second driver is a reduction in non-personnel expenses related to automated external defibrillators (AEDs). These resources will now be appropriately aligned with the department's updated AED implementation timeline.

The reason for the emergency is the immediate need to provide resources within the Recreation Special Activities Fund for the ongoing needs of the Cincinnati Recreation Commission.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew Dudas, Budget Director
Steve Webb, Finance Director

Attachment