


May 21, 2025

**To:** Mayor and Members of City Council

**From:** Sheryl M.M. Long, City Manager 

**Subject:** **Ordinance: Establishing the Classification and Salary Range for Parks Specialist**

202501042

Attached is an Ordinance captioned:

**MODIFYING** Chapter 307, "Classified Compensation Schedules," of the Cincinnati Municipal Code by **ORDAINING** new Section 596 of Division 4 to establish the classification title and salary range schedule for the position of Parks Specialist.

The Department of Human Resources has done its due diligence and conducted appropriate internal comparisons to ensure that the new classification titles and salary ranges align with the scope of services and level of responsibility required. These changes establish a structured career pathway, support employee retention, and maintain market competitiveness.

The Administration recommends passage of this Emergency Ordinance to facilitate immediate implementation, ensuring the City can effectively recruit and retain qualified personnel to support its planning and zoning objectives.

cc: Latisha Hazell, HR Director 