

August 5, 2024

**To:** Members of the Budget and Finance Committee

202401859

**From:** Sheryl M. M. Long, City Manager

**Subject: Emergency Ordinance – Parks: Then and Now Payment to Power Equipment Solutions, Inc.**

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Attached is an Emergency Ordinance captioned:

**AUTHORIZING** the payment of \$10,250 to Power Equipment Solutions, Inc. from the Department of Parks Cincinnati Riverfront Park Fund 329 non-personnel operating budget account no. 329x202x8000x7413 for charges related to golf cart rentals used by the Cincinnati Parks Department from April 1, 2024, through May 12, 2024, pursuant to the attached then and now certificate from the Director of Finance.

Approval of this Emergency Ordinance authorizes the payment of \$10,250.00 from existing resources in the Department of Parks Cincinnati Riverfront Park Fund 329 non-personnel operating budget account no. 329x202x8000x7413 to Power Equipment Solutions, Inc. (“Contractor”) for charges related to golf cart rentals used by the Parks Department from April 1, 2024, through May 12, 2024, pursuant to the attached then and now certificate from the Director of Finance.

The City entered into a contract beginning on April 1, 2024, with the Contractor for golf cart rental services for the Parks Department. Although the Parks Department received a request to encumber funds for the contract in March 2024, staff turnover and procurement processes resulted in a delay in approving the encumbrance. The request to encumber funds to the contract was not approved until May 12, 2024, which was 41 days after the Contractor began providing services. During the period preceding the approval, and pursuant to the terms of the contract, Contractor provided the Parks Department with services amounting to \$10,250.00.

Pursuant to Ohio Revised Code (ORC) Section 5705.41(D)(1), the Director of Finance issued the attached certificate, verifying that a sufficient sum was appropriated and in the City Treasury for the purpose of paying such charges under the contract both at the time the contract began and at the time the attached certificate was issued.

The reason for the emergency is the immediate need to pay Power Equipment Solutions, Inc. for the outstanding charges in a timely manner.

The Administration recommends passage of this Emergency Ordinance.

cc: Andrew M. Dudas, Budget Director  
Karen Alder, Finance Director

Attachments